Minutes of the meetings conducted by the IQAC Maitreyi College 2019-2020

Date	Minutes	Action Taken Report
02-07-19	• Measures for enhancing best practice of eco consciousness were suggested to include waste management	• Project Urvara was launched on 20th July, 2019 as part of an innovative sustainable development initiative. It is a project which involves assessment of biodegradable waste generated at Maitreyi college and its management. • The NSS, Maitreyi college led a Save Water Rally on 21st August 2019. The purpose was to create general awareness among the public over water conservation. • A one day National Conference on "Biotechnology in present Era: Impact on Human Life and Environment" was organized on 23rd August, 2019 in collaboration with the Department of Biotechnology (DBT), Govt of India (under the CTEP program of DBT). • Inspired by "Swachh Bharat Abhiyan", NSS students conducted swachhta rallies, chanted slogans and displayed placards from 23 August 2019 to 30 August, 2019. Approximately Eighty NSS students took part in it and cleaned the campus premises and areas around the college. • The Alumni Association of Maitreyi College organised a lecture on 'Going Green: Maitreyi's Initiative to Calculate, Analyze and Reduce Carbon Footprint' on 6th September, 2019.
	• Improving learning outcomes and providing enhanced learning support systems.	• The Library of Maitreyi College organized "Information Literacy Programme" seminar for first year students of the college on 2nd September, 2019. This program was organized to create awareness about the uses of the available e-resources to the students and also to teach them how to access these resources (N-List). They were told about NLIST ("National Library and Information Services Infrastructure for Scholarly Content"), its subscription to INDEST-AICTE resources for universities and e-Shodh resources for technical

		institutions; and access to selected e-resources to colleges.
	• Gender sensitisation initiatives must be undertaken to educate and empower students.	• The Department of Sociology conducted a workshop on 9th August, 2019, in association with Amnesty International, structured around the theme "Troll Patrol India: A Session on Online Violence Against Women". • Meraki- The Entrepreneurship Cell of Maitreyi College conducted a seminar entitled "Woke Women Work" in collaboration with Vedica Scholars Programme for Women on 9th January 2020. The theme was 'Inequality in the Workplace'.
7-08-19	• Student development measures with focus on skill enhancement.	• A one-day workshop on 'Computational Biology for Metagenomics' was organized by the Zoology Department in association with Phixgen Pvt. Ltd. under the aegis of IQAC Maitreyi, on 08th August, 2019. • An online short term Certificate Course in (Meta)Genomics and Bioinformatics (CCMB) was inaugurated on 27th June,2020. Around 96/116 participants registered for the 20 day/40 hour course held from 29th June to 20th July, 2020.
	• Continuing with the initiatives of last year, the second edition of Placement and Internship Fair must be conducted to promote employability objectives.	• On-Campus Pool Recruitment Drive by CVENT held on 3rd September, 2019 by the Placement Cell of the Maitreyi College. • The Placement Cell of Maitreyi College conducted the recruitment drive by E&Y over three days from 4th September to 6th September, 2019. • In order to enhance the employment opportunities of our students, the Placement Cell organised its second Internship cum Placement Fair, 'Envision 2020' on 21st January, 2020.
	• Encouraging critical thinking and providing a rich and conducive research environment to students.	• On 28th August 2019, "The Summer Internship Project Presentation" was organised by The Centre of Research of Maitreyi College. • On 11th Sep.'19 "The Summer Internship Project Presentation" was organized to see the work done by the Science students of Maitreyi College under the Summer Internship Programme over the summer break of May to July, 2019.

	• Social responsibility and community building/outreach programmes should be fostered.	• A Blood Donation Camp was organised by NCC unit in collaboration with Red Cross Society in the college premises on 23rd August, 2019. • National Service Scheme (NSS) unit of Maitreyi College in association with "The Youth for Seva" (YFS), a nation-wide volunteering movement organization for social change organized a workshop on "Menstrual Hygiene Awareness" on 12th September 2019. • Annual Kids carnival 'Navoudit' was organized in Maitreyi College in association with Youth for Seva NGO on 17th November 2019. 1500 slum children participated in various competitions like clay making, model making, dancing, singing etc, the event was realized with the help of 80 Maitreyi College volunteers and 150 volunteers from various DU colleges. • NCC unit of Maiteyi College organised a Plogging Session (cleaning of parks while running) on 11th December, 2019.
4-09-19	• Fostering entrepreneurial talent and enabling students to be job-creators rather than job seekers (aatmanirbhar initiative).	• A Career Counselling Session was held by the Alumni Association of Maitreyi College on 4th September, 2019. • The Commerce Department of Maitreyi College conducted an innovative seminar on the Importance of Management in One's Career on 13th September, 2019. • 30 students and 2 faculty members attended a workshop -EMPOWERING WOMEN THROUGH ENTREPRENEURSHIP, organized by National Commission of Women, Government of India held on January 31st ,2020 under the aegis of the Entrepreneurship Cell of Maitreyi College. • Entrepreneurship Cell of Maitreyi College organised a seminar on Digital Marketing with NIIM on 3rd February, 2020.
	• Health consciousness being a prerequisite for healthy body	• Health checkup camp was held on 17th September 2019 courtesy Max Super Specialty Hospital, Saket. The following facilities were offered in the camp: Eye checkup, ECG, Blood Pressure, Blood Sugar random, Bone densitometry test and Consultation by Cardiologist, ENT specialist and Dietician.

	and mind, therefore events and camps suggested.	• A T-3 camp (Test-Treat- Talk) on Anemia was held on 18th September, 2019 under Poshan Abhiyan organized by Integrated District Health Society, New Delhi District. This three tier programme consisted of: Testing of individual haemoglobin level, treatment of anemia and deworming, one to one consultation and a talk was conducted to make awareness about the deficiencies and the consequences.
	• Innovative student development initiatives and events that inspire and inform, and provide vital exposure. This is needed to ensure wholesome growth and grooming.	• The Placement Cell of Maitreyi College conducted a Pre -placement talk by TresVista in collaboration with the placement cell of ARSD College (Pool Drive) on 19th September, 2019. The event saw participation of over 200 students across different courses and colleges of Delhi University. • The Placement Cell of Maitreyi College conducted the On-Campus Recruitment Drive by Chegg on 20th September, 2019. • A seminar was conducted by Project Mynt on the topic " Experimental learning and practical knowledge to build successful careers" under aegis of Entrepreneurship Cell, Maitreyi College on 23rd September, 2019. • Excelsior, the Commerce Society of Maitreyi College in collaboration with IOCM Institute conducted an informative seminar on Career Development and Resume Building on 4th October, 2019. • 'SCRAPRENEUR', a product innovation competition, in which new products were created using waste was held on 18th October 2019 under Entrepreneurship Cell, Maitreyi College. • Meraki, the Entrepreneurship Cell of Maitreyi College mentored and launched a student start up: "Handy". It seeks to create environment friendly products and advocate sustainable development. • Department of Botany organized a two-day Interdisciplinary National Conference on 'Intellectual Property Rights: Prospects and Challenges' on 22-23 October 2019. • Maitreyi College also organised its first ever TEDx event on 24th October, 2019 with the theme "A Proposal Towards Humanity". Six eminent personalities from myriad fields spoke on crucial issues like sustainable education, mental health, creation of values, women and workplaces, environment and peace.

		• Maitreyi College's Department of Computer Science organized a two-day workshop on "Wordpress Web Designing" on 17th and 18th February, 2020. The objective of the workshop was to train the students on Adobe Photoshop, Adobe Illustrator and Wordpress. • A seminar on IAS preparation was held by NCC Unit in collaboration with Edge IAS Academy on 28th February, 2020.
30-10-19	• Programs to be held on NAAC revised accreditation framework to foster excellence benchmarks in "Best Practices" • Interdisciplinary and inter departmental activities should be undertaken to enhance and encourage academic and research activities.	• IQAC Maitreyi College, organized a NAAC sponsored two-day National Seminar on November 5-6, 2019, on "Assessment and Accreditation of Best Practices in Higher Education Institutions under NAAC Framework". The objective of the seminar was to provide a platform for discussion on identification, sustenance, promotion and institutionalization of best practices that are integral to improving the academic and administrative performance of the institution. • The Departments of History and Political Science, Maitreyi College, University of Delhi, celebrated the 150th Birth Anniversary of Mahatma Gandhi on the topic "RE-NARRATIVISING GANDHI BEYOND TEMPORAL SPACE" on 8th November, 2019. The symposium was graced by six luminaries from the relevant field of academia, journalism, policymaking and culture. • The second edition of "Avgaahan 2020", an interdisciplinary academic fest open to undergraduate students across the world was organised between 20th January 2020 to 19th February 2020. This is a unique initiative by Maitreyi College wherein a plethora of competitions are organised in Online Mode to encourage technological expertise and outreach, and maximise student participation.
7-11-19	• Digitisation initiatives must be undertaken to keep all stakeholders	• A seven day National Workshop on ICT tools with special focus on Indian languages was organised by Maitreyi College from 14-20 January, 2020. It was a unique initiative wherein valuable knowledge and ICT tools on handling Indian languages

	ahead of the curve in these evolving times. • Suitable measures should be undertaken to make technology and education accessible to all and bridge the language divide.	like Sanskrit, Hindi. Punjabi, Marathi, Bengali, Tamil, Telugu and Malayalam inter alia were disseminated. • The Enabling Unit of our college has renewed Writer & Reader's Bank for session 2019-20 on 04th October, 2019, which was developed as per the new examination policy of Delhi University for Persons with Disabilities. • Enabling Unit our College in collaboration with Indian Library Association & Association for the Rights of Disabled Persons (ARDP), New Delhi organized one day National Webinar on "Disability: Teaching & Learning Accessibility during Covid-19" on 24h May 2020. In this webinar 272 registered candidates participated including 102 teachers throughout India. • Enabling Unit of our college conducted three Months Certificate Course of Skill Development for college students on "Applications of ICT Tools in Teaching & Learning Indian Languages" started from 31st January 2020 in which 39 students were awarded certificates on the successful completion of the course. The course was conducted free of cost.
4-12-2019	• To connect and forge strong ties with our network of alumni. • To promote green, environment-friendly and sustainable practices within and outside college campus.	• Alumni association of Maitreyi College organised a Webinar on " COVID-19 & 3Ls: Lives, Livelihood and Lockdown" under e-Saanidhya on 26th April, 2020. • A Seminar on the topic "Sow Reap Repeat- Natural Farming" was conducted by Art of Living foundation under the aegis of the Entrepreneurship Cell of Maitreyi College on 5th February, 2020. • Entrepreneurship Cell, Maitreyi College mentored and launched a student start up "Paperoma by handy" which makes aromatic, eco-friendly paper using waste/discarded paper on 16th March, 2020.

7-4-2020	• To strive and achieve a smooth and successful transition from offline/regular mode to online/virtual mode to adapt to the new normal, and ensure continuity in the teaching-learning process. Ensure smooth conduct of all traditional college activities and events like Annual Day, Alumni Meet and Student Elections by adopting innovative new practices. • Emphasis on e-governance measures.	• In a novel first, Maitreyi College conducted Online Student Union Elections on 2nd May, 2020. It was the first such initiative in the university. Google forms were circulated for all the three years' students respectively to take their votes in the form of responses and the result was announced on 3rd May,2020 on Google Meet by the Principal of the college. • In yet another first, the Students' Union of Maitreyi College organized an E-Farewell for the graduating batch on 12th June, 2020. • Maitreyi College, Delhi University celebrated its 54th Annual Day on 16th June, 2020 through the innovative digital platform of a webinar - the first of its kind in Delhi University. The Chief Guest for the day was the eminent philosophy scholar, Prof. Balaganapathy Devarakonda, who is also the Chairperson of the Governing Body.
	• Promoting awareness on mental health and increasing availability of mental health support for students and parents.	• The NSS, Maitreyi College invited the Pragyata Foundational 14th October 2019 to talk about Mental Health and the stigmas attached to it. • Students' Union of Maitreyi College organised a Webinar on Mental Health on 13th May, 2020. • Enabling Unit & NSS Unit of Maitreyi College jointly organized one day National Webinar on "COVID 19: Issues with Family" on 17th May, 2020. In this webinar 235 participants participated including 104 teachers throughout India.

	• Focus on building a new hybrid model of teaching, learning and administrative functions with greater weightage to online mode in line with the new normal. • Seeking new innovative methods of connecting and interacting with students to improve learning outcomes and forge meaningful relationships. • IQAC invited new suggestions for future road map/action plan in the next meeting.	• Meraki, the Entrepreneurship Cell of Maitreyi College held a webinar on 'Navigating the Covid Crisis With Productivity for Students' on 1st June, 2020. • Meraki, the Entrepreneurship Cell of Maitreyi College conducted a webinar on 'How to Leverage Your Idea to Form a StartUp?' on 4th June, 2020. • As part of the Digitisation Initiative, all faculty members and members of the non-teaching, administrative staff were provided with institutional email IDs on the college (maitreyi) domain.