Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MAITREYI COLLEGE**
Name of the head of the Institution	**Dr Haritma Chopra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09311331434**
Mobile no.	**9891919997**
Registered Email	**maitreyi1967@yahoo.co.in**
Alternate Email	**iqac.maitreyi@gmail.com**
Address	**Maitreyi College Bapu Dham Complex Chanakya Puri New Delhi 110021**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110021**
2. Institutional Status	

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr Renu Gupta**
Phone no/Alternate Phone no.	**09311331435**
Mobile no.	**8800188515**
Registered Email	**iqac.maitreyi@gmai.com**
Alternate Email	**maitreyi1967@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://maitreyi.ac.in/DataFiles/Tender/NWM515AQAR%2018-19.pdf**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://maitreyi.ac.in/topics.aspx?mid=Academic%20Calendar**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.11**	**2016**	**05-Nov-2016**	**05-Nov-2021**

6. Date of Establishment of IQAC	**14-Apr-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Facilitating outreach programs under NSS and NCC	01-Jul-2020 365	3700
Promoting consciousness	01-Jul-2020 365	3700
Organization of seminars and conferences	01-Jul-2020 365	3700
Publication of magazines and News letters	01-May-2020 365	3700
To promote critical thinking Summer Internship Projects were undertaken by faculty and students	01-May-2020 90	230
Online student elections and Annual Day celebrations	19-Mar-2020 104	3700
Initiatives to ensure safety of staff and students by maintaining all precautions and checks prescribed by UGC and University	19-Mar-2020 104	3700
Participation in NIRF and India Today Rankings	01-Jul-2020 365	3700
Assuring smooth and successful transition to online mode to adapt to the new normal, and ensure continuity in the teaching-learning process.	19-Mar-	3700

2020	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maitreyi College	Repair of staff quarter	UGC	2020 365	460000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	100000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Ø Addressing Special Needs and creating an Inclusive Environment IQAC is committed to creating an environment that understands and meets the responsibility to our community and environment. As a measure to inculcate the spirit of social responsibility several activities were held under the aegis of NSS. Some of the key activities included a Menstrual Hygeine Workshop in association with NGO Youth for Sewa, a kids carnival 'Navoudit' where 1500 slum children participated in various contests,

a talk on Mental Health Awareness in collaboration with Pragyata Foundation, a slum internship for education and redevelopment of slum areas programme, and an assistance programme for visuallyimpaired students where 12 students acted as scribes. The Enabling Unit of the college set up the countrys first 'Sashakt Nodal Sports Center for PwD' in the college premises where nationalinternational level Paralympic basketball players practice regularly. From time to time, special trainers are called and they provide free training. Apart from the college, the external PwDs can also use this center free of charge. Furthermore, the Enabling Unit of our college has renewed Writer Reader's Bank for session 201920 on 04th October, 2019, which was developed as per the new examination policy of Delhi University for Persons with Disabilities. Maitreyi College has also established a Sports Centre Facility, which aims at dedicated efforts and facilities to promote Netball among the young and enthusiastic girls of our country. This initiative is named as 'Pragati' and strives to impart training to the players for participation in national, central, zonal and university Netball Championship tournaments. Ø Ecoconsciousness Several initiatives are undertaken to ensure not only a clean and green campus, but also to augment sustainable development of college premises and increased student participation. ● A novel step was taken to enhance student participation, wherein students were included for the first time in the garden committee, along with teachers and gardening staff. Students provided valuable inputs and were involved in preparing and putting up informative display cards listing the taxonomy and usage of the trees and plants growing on campus. ● Composting facility for manure generation using biowaste from the canteen was initiated with a view to adopt sustainable practices. A new start up "URVARA" was launched wherein 1000 kilograms of organic manure was produced and 160 kilograms of it sold, using the organic waste produced in college. ● Maintenance of formal garden, rock garden and herbal garden with a rich diversity of medicinal plants. The college won multiple laurels at the Annual University Flower Show including Best Lawn award. ● A workshop on organic farming was conducted and saw enthusiastic participation. ● An active and vibrant Eco club 'Prakriti' of the college has regular plantation drives, awareness programmes and cleanliness drive. ● Under the mantra of 'Reduce, Reuse and Recycle' we strive to reduce our carbon footprint by adopting green practices. Used plastic bottles are converted into attractive planters, waste newspapers, printouts and other waste paper are recycled and/or converted to useful items. ● The carbon footprint of the college has been calculated and analyzed. Ø Encouraging teacher and student development IQAC aims to empower faculty and students to achieve laurels in their field. Workshops and seminars are conducted regularly for both students and teachers. To encourage critical thinking and provide a congenial research climate, the college established a Centre for Research (CSR) in 2017. Since then, it has grown by leaps and bounds. This year, 54 research Projects were carried out involving 66 Faculty members and 164 students were involved in the 2 months long program. A new venture, "Annual Research Projects" was initiated from January, 2020 by the Centre for Research keeping in mind the enthusiasm and zeal shown by faculty and students alike for pursuing research activities throughout the year. The theme of annual projects for 2020 is "Personal, Environmental and Social Health", and 13 projects are being funded by the Centre for Research this year. Among these, 4 projects are interdisciplinary in nature. We have also launched an Ejournal 'Vantage' from this year which will be a qualityoriented, peerreviewed journal. The ISSN number is awaited. leg36 A total of 7 magazines were released this year. Samvedana, initiated last year by the Internal Committee for Complaints, is bilingual emagazine with articles, poems and research papers contributed by teachers,

students and scholars from national and international horizons. Neeti, also a National level publication and the annual magazine of the Economics Department was launched last year. Similarly, students from the Departments of English, Hindi, Sociology and Maths showcased their creative and research skills in their respective department magazines/newsletters titled Dialectic, Maitreyi Kriti, Sociologue: Aao Baat Karein and Convergence respectively. The Placement Cell also brought out its Annual Magazine: The Chronicle. A novel initiative was undertaken to enhance the scope and quality of studentteacher interaction via the 'MentorMentee System' wherein every student is assigned a mentor for the entire duration of their studies to discuss academic progression, career advice and other pertinent issues.ANNUAL REPORT 2019202 Recognising the crucial importance of Mental health awareness and support, the college arranged for regular availability of College councillor five days a week for addressing all issues and concerns (academic, personal, professional and psychological) of students. The Councillor has also engaged with parents in addition to the student community in the current pandemic situation. Maitreyi College also collaborates with THSTI (Translational Health and Scientific Technology Institute) under the Science Setu Program. This year (2019 2020) the college sent 5 third year students from Life Sciences and 1 student from B.A.(H) Math for special training. Ø Teaching Review and Feedback mechanism Feedback was collected from the students, teachers, parents, alumni and employers. Rigorous feedback analysis and redressal of specific issues of every department has been undertaken to ensure improved teaching methods and better learning outcomes. All departments were further advised to follow a periodic review method to ensure a more effective learning exercise. All webinars were recorded and had a feedback mechanism. Ø Enhancing student skills and employability At Maitreyi, in our efforts to ensure academic excellence and growth, we also constantly strive to enhance the skill set of our students and improve their employability opportunities. During the academic session 201920, a total of 14 short term courses were conducted, with the objective of skill enhancement for students. In total, 372 students enrolled for the courses of their choice including Animations, Graphic Design Digital Photography offered by Adobe, under Digital India, through CSC, (an SPV of Ministry of Electronics Telecommunications, Government of India). The New Delhi District Legal Services Authority (NDDLSA) conducted the "Legal Literacy Course" and nearly 56 students attended the eight sessions. The first ever short term online courses were launched this year. The United Nations Centre of the Indian Astrobiology Research Centre (IARC) Mumbai, conducted three courses that communicated the various goals/targets of the United Nations – International ShortTerm Certification Course commemorating United Nations International Year of Periodic Table, Water Action Decade and International Climate Action Certification Course. Along with 6 faculty members, 97 students enrolled for the online courses. Additionally, last year the NSS unit of Maitreyi, in collaboration with Sri Satya Sai organization, introduced a shortterm certificate course on soft skills titled "Life is a game, play it". This year also the course was offered free of cost and was successfully completed by 26 students. The Placement Cell held the second edition of Internship and Placement Fair 'Envision 2.0' in January, 2020. 50 reputed organizations participated with over 150 students receiving offers in diverse profiles. In the current year, the average package received was 3.5lac per annum and the highest package went up to 9.6 Lacs per annum. Around 150 students got into their desired Internships and over 250 students upgraded and upskilled themselves. The Placement Cell conducted 5 counseling sessions, 9 seminars, 16 webinars, 22 oncampus and 41 offcampus drives. Over 51.66 of the registered students got placed in their desired companies. The Ramanujan Mathematics

classes for IIT Jam and M.Sc. entrance exams laid its foundation in the 20192020 session with an initiative to prepare students for the same. The classes were conducted free of cost along with free reading materials. Out of 20 enrolments, 6 students cleared IIT Jam exam for M.Sc. Meraki, the Entrepreneurship Cell of Maitreyi College established with a view to foster the spirit of entrepreneurship among students and contribute towards achieving self reliance (Aatmanirbharta mission) has ten successful projects under its belt. It conducted 9 seminars, 6 lectures by eminent entrepreneurs, and one workshop on different aspects of entrepreneurship.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conducting talks, seminars, student oriented research events to ensure early exposure to research climate.	The college organized two national level conferences, two symposia, two seminars, eight workshops and one faculty development programme. In addition, numerous talks, panel discussions and lectures were held by different departments. In sum, 61 eminent scholars and dignitaries from different areas of expertise shared their wealth of knowledge across various events organised by the College in the past academic year.
Interdisciplinary and inter departmental activities to enhance and encourage academic and research activities.	With a vision to use technology to bridge the gap between disciplines, last year the college developed a unique event in the form of 'Avgaahan', a first of its kind interdisciplinary academic fest. This year in 'Avgaahan 2020', all competitions were organised in online mode to maximize student outreach and encourage higher participation of students across the globe. A total of 3366 registrations were received from various universities across the world (61% Maitreyi college, 35% other colleges in Delhi, 3% colleges outside Delhi and 1% international). The competitions held online during both the rounds included poster making, quiz, case studies, coding, slogan, essay, short poem, short story, abstract, paper writing, and video reporting.
Timely and Efficient Curriculum Delivery	Academic calendar was prepared. All cultural and extra-curricular activities were planned in advance to allow smooth execution of classes and tutorial round the year. Planned and periodically reviewed teaching methods to ensure timely delivery of curriculum while allowing time for research, cultural and curriculum enhancing activities. This includes timely online display of timetables, academic calendar and pre-planned calendar for departmental activities and festivals.
Increased availability of mental health	Active and consistent availability of College councillor five days a week for addressing all issues and concerns (academic, personal, professional and

support for students and parents.	psychological) of students. The Councillor has also engaged with parents in addition to the student community in the current pandemic situation.
Inclusive Learning Environment to ensure no student is left behind and any special learning needs for students with any form of disability are addressed and learning outcomes achieved.	Enabling Unit in collaboration with Indian Library Association & Association for the Rights of Disabled Persons (ARDP), New Delhi organized one day National Webinar on "Disability: Teaching & Learning Accessibility during Covid-19" on 24h May 2020. In this webinar 272 registered candidates participated including 102 teachers throughout India. The Writer and Reader's Bank was renewed for session 2019-20. Country's first Sashakt Nodal Sports Center for PwD has been running at Maitreyi College, in which national-international level Paralympic and basketball players receive training and practice. Writer facility for UGC-NET Examination to PwD candidates at Maitreyi College Centre is also provided.
Regular academic and administrative audit	The college has a robust and an efficient administrative audit mechanism. Regular checks and measures are adopted to ensure compliance to quality standards. Review of academic quality is supported by seeking feedback and redressal of matters with utmost priority.
Participation in National Ranking Schemes	The college has participated in NIRF (National Institutional Ranking Framework), Ministry of Education, Government of India and secured rank 35 at the national level. The college also participated in India Today ranking index and was placed at 8th position in the Science Stream in Delhi
Feedback from stakeholders and establishing a technology assisted feedback method to improve teaching-learning outcomes	A student, teacher, parent, alumni and employer feedback mechanism has been successfully put in place. Greater decentralization of power and inclusive, participatory decision-making was encouraged. Regular communications with Teacher Incharges were maintained to seek feedback on academic and administrative issues. They were advised to conduct regular meetings with faculty members and students to seek feedback. Feedback was also sought from teachers, non-teaching staff, students, parents and employers and their issues addressed.
To prepare and submit the AQAR for session 2019-20	Submitted
Regular meeting of IQAC members	Regular meetings were held with the members of IQAC actively suggesting and discussing though the academic year. Meetings were also held with teacher incharges to seek their feedback and apprise them of new measures to be adopted.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	05-Nov-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Modules of Management Information System used by the College is given below: v Tally ERP9: The College is using tally EPR9 to perform the financial analysis and financial management. It helps us in maintaining simple classification of accounts, Balance Sheet, Income Expenditure Account, Receipts and Payments Account, General Ledger, Bank Reconciliation etc. It provides information around receivables, turnovers, cash flow statement, activity consolidation and even College accounting. With tally integration, we store all the college accounting data securely in tally server. v Salary Package: The College is using salary package for calculating the salary in respect of teaching and the nonteaching staff of the College and provide them with their pays timely. We also prepare pension in respect of pensioners of the College from this package. v General Provident Fund Package: This package of General Provident Fund helps us to maintain the Provident Fund of each and every employee of the college. It also provides the facility to keep a

regular check on the balance of the Provident Fund with complete ledger of the employees. v Compu Tax: The College is using Compu Tax package for depositing TDS salary and Nonsalary return of 1st, 2nd, 3rd and 4th quarter to Income Tax Department. v Students Attendance Module: The College also has a students attendance module that the faculty members of the College use to upload the monthly attendance records of each and every student. This module also provides the overall percentage of the attendance of the student at the end of every semester that helps the teachers to give them attendance marks accordingly. v Online Admission Module: The College is using online admission module provided by Delhi University for conducting admissions. v Online Fee Module: The College is using online fee module provided by Delhi University for collecting online fee in respect of 1st Year, 2nd Year and 3rd Year students of the College. v Public Financial Management System (PFMS): PFMS is used to facilitate sound public financial management system by establishing efficient fund flow statement as well as a payment cum accounting network. It also supports report generation in real time expenditure at all levels. It also promotes transparency in the overall management system. v Eprocurement for eTendering: Procurement is done through etendering. This helps us to compare various venders for etendering work and gives us an opportunity to choose among the best vendors at reasonable prices and quality of product. v Government eMarket Place (GEM): It provides us with the facility to purchase from GEM portal of Govt. of India. It helps us to compare various venders selling their goods/services and gives us an opportunity to choose amongst the best vendors at reasonable prices the best quality of product.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Quality enhancement in education is a continuous process and our objective is to work towards this goal. It is our endeavor to develop a system of curriculum delivery to promote holistic academic excellence. Our objective is to ensure that the teaching learning process is not just restricted to classrooms but we create an environment which is conducive for acquiring knowledge which aspires students to build a constructive outlook and understanding academically, socially and practically. Tutorials, remedial classes, continuous internal assessment and mentor-mentee interactions are some of the effective tools we use to identify and resolve the difficulties which individual students might be facing both academically and otherwise. Along with traditional methods of classroom teaching our faculty tries to incorporate more innovative methods of interactions with students like formal-informal discussions, PPT, ICT tools, field trips, quizzes, screening of movies and documentaries to broaden the horizon of learning and capture the interest of the students. Along with it students are assigned projects for which they conduct surveys and write papers which are published and presented in conferences as well, this gives our students deep knowledge of the subject, understanding of research methodology and boosts their confidence. Our college takes pride in organising multiple enrichment activities and events throughout the year which are undertaken by various departments. These activities further enable the students to strengthen the practical application of the curriculum and get an overview of other disciplines as well. Our pursuit is to maintain a healthy balance between academic and extracurricular activities while ensuring that curriculum delivery is as per university timelines. To facilitate this, the academic calendar and time table is decided in advance and is documented in prospectus and on the college website. Various activities like departmental festivals, farewells, Diwali mela, college festival and field trips are planned well in advance so that teaching and curriculum delivery is carried out in an organised and systematic manner. Also, our college has a dedicated time slot in the time table as a block period which is a non academic slot during which students conduct seminars, practise and plan various other activities without hampering studies. To ensure that quality and continuity in education is maintained semester break is utilized to assign students various internship and research projects. For the purpose of curriculum delivery and documentation university norms are strictly adhered to. A record of lectures is maintained and documented through attendance registers with dates of the classes held and students attending the classes recorded. To maintain transparency, the attendance record is uploaded on the college website every month by all the teachers. Since, this year has posed an extraordinary situation because of Covid 19 pandemic and restrictions imposed due to lockdown, our faculty has swiftly and efficiently adapted to the new online method of teaching by providing students e- content in various formats like online classrooms, videos, internet resources and sharing course material online. Also, internal assessment for all the disciplines and practicals in the science courses were seamlessly conducted in online mode.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
JOURNALISM	Nil	01/09/2019	120	employability	Journalism

WEB DESIGN	Nil	01/09/2019	120	employability/entrepreneurship	Web design
Nil	SPANISH	01/08/2019	240	employability	Foreign Language Reading Comprehension, Speaking and writing
SPANISH	Nil	01/08/2019	240	employability	Foreign Language Reading Comprehension, Speaking and writing
Nil	FRENCH	01/07/2019	90	employability	Foreign Language Reading Comprehension, Speaking and writing
IYPT 2019 INTERNATIONAL SHORT-TERM CERTIFICATION COURSE ONLINE COURSE (UNITED NATIONS INTERNATIONAL YEAR OF PERIODIC TABLE)	Nil	01/09/2019	120	employability/enterpreneurship	science communication,a perspective on how elements were discovered, their uses and how inseparable they are from our daily lives
RIO25 INTERNATIONAL SHORT TERM COURSE, ONLINE TEST/BOOK BASED SELF PACED COURSE	Nil	01/09/2019	150	employability/entrepreneurship	science communication,a perspective on how elements were discovered, their uses and how inseparable they are from our daily lives
COP25 INTERNATIONAL CLIMATE	Nil	01/09/2019	120	employability/entrepreneurship	developing

ACTION CERTIFICATION COURSE ONLINE (UNITED NATIONS 25TH CONFERENCE OF PARTIES ON CLIMATE CHANGE)					global perspectives in climate change- aligning to UN SDG goals
Legal Literacy	Nil	01/09/2019	240	employability	Legal awaareness, Socual benefits
Application of ICT Tools for teaching and learning Indian Languages	Nil	31/12/2019	240	employability	Improvement in academic performance, better understanding skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	411	36

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFT SKILLS course titled Life is a Game, Play it	01/09/2019	26
One week workshop on Application of ICT Tools for teaching and learning Indian Languages	14/01/2020	65

	20/07/2020	128
English SEC- Soft Skills	20/07/2020	128
English Creative Writiing	01/01/2020	128
Punjabi- Learning Skills of Creative writing	01/01/2020	6
Hindi- Rachnatmak Lekhan	20/07/2019	35
French (Certificate)	01/08/2019	40
French (Diploma)	01/08/2019	18
Spanish (Certificate)	01/08/2019	28
Spanish (Diploma)	01/08/2019	7

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	COVID -19: Pandemic Scare in the National Capital of India – Maths	3
BSc	Mathematical predictions for COVID-19 as a global pandemic- Maths	4
BSc	Mathematical analysis on COVID-19-Maths	4
BSc	Coronavirus Pandemic: The setbacks to the physics community and its contribution towards the cause-Physics	1
BSc	Quantum computing for fast diagnosis and cure of COVID19 and other diseases-Physics	4
BSc	Role of Electromagnetic waves in detection and prevention of spread of COVID-19 and other virulent infections-Physics	3
BSc	COVID-19: CURSE OR BLESSING-Physics	2
BSc	THE NATURE'S SOS: COVID-19- Physics	4
BSc	India emerging as a world leader in tackling Covid 19-Physics	3
BSc	A Detailed Study of Covid"19 Scanning and Tracking Devices- Physics	2

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college takes its responsibility towards all stakeholders and their concerns very seriously. In this regard, regular feedback is taken from all concerned parties - Students, Parents, Faculty, Staff, Alumni and employers which is then analysed and suggestions are incorporated to improve upon existing frames of working and to enhance not only the quality of education imparted to the students but also to increase meaningful interaction between all parties. After analysing the feedback received from the students in the last academic year, quite a few changes were made towards devising a more comprehensive teaching-learning process. For instance, some students from disciplines like History and Political Science had shared their concerns with regard to lack of course material in Hindi. Accordingly, a workshop and a three-month certificate course on the use of ICT tools for teaching and learning Indian Languages especially for translation have been organized in the last semester to help the students become self-reliant and improve their academic performance. To address concerns with regard to mental health of students and the challenges they face in their personal and academic spheres, regular meetings with the mentor under the mentor-mentee system and counselling sessions by professionals especially during Covid 19 induced lockdown were organised. It can thus be said that the college tries its best to address the concerns of every student who is enrolled in the college and to create a student-friendly environment The feedback from the parents helped the college know about the gap identified by the parents. A number of parents had shared their desire to know more about the college which helped the college introduce ways of creating a space for dialogue and information sharing with them. For instance, during admissions in the last academic year, parents of all applicants were apprised of the working of the college through conversations and screening of the college documentary. Furthermore, parents of all students were invited on various occasions like annual day, summer internship projects' presentations, etc to make them a part of the college activities, witness its workings and encourage their wards and other students in their constant endeavours, both co-curricular and extra-curricular. The feedback from the faculty and staff especially with regard to infrastructure, cleanliness, and additional assistance especially in the covid-19 situation has been taken very seriously and attempts have been made to address their concerns in a holistic manner. It was on this account that the college started to devise mechanisms to provide assistance and support to the faculty for developing their skills for the unprecedented situation of conducting online classes, assessment and department/committee activities. In view of the positive changes that could be made for improvement in the functioning of the college, the college also made efforts to construct a more robust feedback system. Steps are being taken in this direction which includes regular

feedback after all events organised by different departments, committees, cells of the college to ensure that all stakeholders are kept informed and their opinions are taken into account for future activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA PROGRAM	203	Nill	234
BA	B. A. (H) English	50	Nill	56
BA	B. A. (H) Hindi	50	Nill	54
BA	B. A. (H) Sanskrit	34	Nill	29
BA	B. A. (H) Economics	50	Nill	64
BA	B. A. (H) History	50	Nill	51
BA	B. A. (H) Pol. Sc.	102	Nill	105
BA	B. A. (H) Sociology	50	Nill	52
BCom	B. Com. (H)	68	Nill	56
BCom	B. Com	102	Nill	88

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3064	77	191	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
191	191	12	22	2	6671

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is in place in the college to help them at individual levels with a view to improve and strengthen their overall academic quality and personality. Each faculty member is allotted a set of 20 students. The major aspects covered in the mentor-mentee system are ● overall development of students both at personal and professional fronts ● help them handle any problems they may be facing in their daily life ● enable them to overcome any difficulties in their course of study ● counsel them for exam-related stress ● provide career guidance from time to time All students are periodically counselled by their mentors. A mentor is supposed to meet the students at least twice a month or as and when need arises. He/she counsels, guides and motivates the students in their academic activities like choice of elective subjects, participation in extra-curricular activities, etc. Any sudden change in class performance or behaviour is taken up and addressed personally. The issues of students such as short attendance are sorted out by the mentor. The academic growth of students is monitored by following up their performance in class tests, internal assessments and final exams. In addition to the formal system for mentoring, the faculty members are always available to listen to the problems of the students and do their best to sort out their issues. All teachers are approachable. So, the students are free to contact any teacher, with whom they are comfortable, for any kind of help, mentoring or counselling. This informal system of mentoring proves to be really fruitful as this has many facets. Students connect with their teachers like a family and also seek guidance from them on their emotional and psychological issues. Owing to the nature of these issues formal documentation is not maintained. Students usually approach teachers for referrals in order to apply in foreign universities and for scholarships, etc. They are often provided guidance for tackling various types of competitive and entrance tests. In order to encourage them towards research related activities students are mentored by college faculty members during the summer internship programmes. The mentor-mentee ratio is 2:1 or 1:1 or as required by the project. Students are encouraged to manage the annual departmental festivals on their own with the support system provided by the teachers. This provides them a practical training of organizing events and they thus gain leadership skills. Various seminars and conferences are organized to excel the creative, communication, negotiation and learning skills of students as well as to provide them emotional and motivational support. This prepares them for future endeavours. College also avails the services of a counsellor. The alumni association of the college organizes various events where the alumni also mentor our undergraduate students by sharing their experiences with them. Many a times, the outgoing students after joining their post-graduation courses, come back to meet the teachers. They interact with our students and guide them about various opportunities available and the type of questions asked in various competitive

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3064	203	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
191	203	Nill	Nill	126

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year	Name of full time teachers	Designation	Name of the award, fellowship, received from Government or recognized

of Award	receiving awards from state level, national level, international level		bodies
2019	Dr. Haritma Chopra	Principal(in-charge)	Member, NAAC Peer Review Committee
2019	Dr. Haritma Chopra	Principal(in-charge)	An expert in the Advisory Committee constituted by University Grants Commission under the scheme 'Colleges with Potential for Excellence'
2019	Dr. Haritma Chopra	Principal(in-charge)	Vice-Chairperson, Central Zone Netball Development Committee of the Netball Federation of India
2019	Dr. Mala Kapur Shankardass	Associate Professor	2019 International Rosalie S. Wolf Memorial Award in Elder Abuse from International Network for Prevention of Elder Abuse
2019	Dr. Renu Gupta	Associate Professor	International Innovative Researcher of the Year in Ciliate Biology award from Research Under Literal Access Awards (In association with IJRULA, World Research Council and United Medical Council)
2019	Dr. Pramod Kumar Singh	Assistant Professor	Prof. S. N. Dubey Gold Medal for securing highest marks in M.A. (Philosophy) from UPRTOU, Allahabad.
2019	Ms. Jyotsna Talreja Wassan	Assistant Professor	Marie Sklodowska-Curie Research and Innovation Staff Exchange (RISE) Fellowship from University of Ulster, United Kingdom H2020 MetaPlat Project Under European Commission
2020	Dr. Prachi Bagla	Associate Professor	Best Teacher Award by Govt. of NCT of Delhi, Delhi
2020	Dr. Pardeep Rai	Assistant Professor	ASIALA Innovative Librarian Award 2020 from Asian Library Association, during ICAL 2020, the '4th International Conference of Asian Libraries' held at Indian Institute of Management, Lucknow.
2019	Ms. Shipra Verma	Assistant Professor	Appointed as Convener, Netball Training Center for women establish for training state, national international players on behalf of Netball Federation of India

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme	Programme	Semester/	Last date of the last semester-end/ year-	Date of declaration of results of semester-end/

Name	Code	year	end examination	year- end examination
BA	516	VI	19/08/2020	20/11/2020
BA	511	VI	19/08/2020	20/11/2020
BA	510	VI	19/08/2020	02/11/2020
BSc	583	VI	21/08/2020	20/11/2020
BSc	582	VI	21/08/2020	20/11/2020
BSc	569	VI	19/08/2020	26/10/2020
BSc	567	VI	19/08/2020	02/11/2020
BSc	563	VI	19/08/2020	27/10/2020
BSc	557	VI	19/08/2020	24/10/2020
BSc	556	VI	19/08/2020	22/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Following the University directive for division of marks for end term evaluation and internal evaluation, 25 percent weightage is for internal evaluation. This is based on marks for attendance, class tests, assignments, project surveys, group discussions, empirical data analysis, paper writing and presentations. The class tests are conducted multiple times and in various formats like MCQs, Viva and open book tests to ensure best student learning outcomes and identify their focus areas. At least two class tests and one assignment are taken every semester to monitor the academic understanding and growth of students thus allowing students to take the test if they miss it once. The tests/ assignments are time bound and may be oral or written. Students are also encouraged to give presentations on latest topics in their concerned paper so that they are well informed about latest trends in that area. Academic calendar of the college is prepared and included in the prospectus. It is adhered to for class tests/assignments schedule. These measures ensure commitment of teachers and students as well as constant and timely assessment of all courses. Based on their academic performance, supplementary classes are also held for weak students. Departments also organize literature related competitions and group discussions to evaluate their students. In even semester 2019-20, online methods were also adopted for evaluation just as for teaching. This included quizzes based on Google Forms, real-time one-to-one interactions or presentations through Google Meet and getting assignments submitted through Google Classroom or through email.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a constituent college of the University of Delhi, we follow the academic calendar and semester end examination schedule as declared by the university. In addition, we declare the institutional calendar at the beginning of the academic year which is in consonance with the university academic and examination calendar and also mentions the major college events and programs to be carried out

during the year. This ensures smooth conduct of classes and other activities along with timely delivery of curriculum and avoids any overlaps or conflicts with the university calendar. This calendar is included in the college prospectus provided to all new students. The provision of a weekly block period further ensures smooth conduct of classes along with management of other activities. The academic calendar for the session 2019-20 was swiftly revised by the University of Delhi in order to accommodate the delay in admission process. The details of the calendar are available at the following link: Link: http://maitreyi.ac.in/topics.aspx?midAcademic20Calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://maitreyi.ac.in/topics.aspx?mid=Undergraduate%20Courses

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
556	BSc	Botany	31	31	100
557	BSc	Chemistry	29	29	100
563	BSc	Maths	42	40	95.24
567	BSc	Physics	37	37	100
569	BSc	Zoology	27	25	92.59
582	BSc	Physical Science	61	54	88.52
583	BSc	Life Science	90	87	96.67
510	BA	Economics	32	28	87.50
511	BA	English	46	45	97.83
516	BA	Hindi	57	56	98.25

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1rf2z6_2Mpavq2lZxXX5ZjjqJdCoo4UgLYjgfiu5fLxw/viewanalytics

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	60	Maitreyi College, University of Delhi	54000	Nill
Minor Projects	365	Maitreyi College, University of Delhi	1.3	Nill
Major Projects	1095	DBT	35.48	8.02

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital Literacy Workshop in collaboration with ICT Academy	Computer Science	15/07/2019
Workshop on "Computational Biology of Metagenomics	Zoology	08/08/2019
Project MyNT organised a seminar on "Experimental learning and practical knowledge to build successful careers"	Meraki	23/09/2019
Conference on Intellectual Property Rights	Botany	22/10/2019
Seminar in collaboration with Delhi Police on "Women Safety and Empowerment"	Union	05/02/2020
Art of Living organised a Seminar on "Sow Reap Repeats-Natural Farming"	Meraki	05/02/2020
Workshop on "Wordpress Web Designing	Computer Science	17/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
International Innovative Researcher of the Year in Ciliate Biology	Dr Renu Gupta	Research Under Literal Access (In association with IJRULA, World Research Council and United Medical Council)	15/08/2019	Innovation won by Teacher
ASIALA Innovative Librarian Award-2020	Dr Pradeep Rai	Asian Library Association	27/02/2020	Innovation

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
E-Cell	Meraki	Self-sponsored	Urvara	Produce manure from Kitchen waste	20/07/2020
E-Cell	Meraki	Self-sponsored	Handy	Eco friendly products	20/10/2019
E-Cell	Meraki	Self-sponsored	Paperoma-By Handy	Eco friendly paper making	16/03/2020
Enactus	Enactus-Maitreyi College	Self-sponsored	Project Misbah	Produce scent and candles	16/02/2020

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	2
International	Chemistry	2	3
International	Computer Science	3	3
International	Maths	6	1
International	Physics	1	2
International	Zoology	6	2
National	Zoology	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	3
Chemistry	3
Computer Science	2
Economics	4
English	2
Political Science	4
Sanskrit	1
Zoology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Confinement effects on persistent currents in hydrogenic atoms	Dr. Shalini Lumb Talwar	Physica Scripta	2019	0	Maitreyi College, University of Delhi	Nill
A note on unbounded generalized multiplication operators	Dr. Neelima Ohri	Lobachevskii Journal of Mathematics	2019	0	Maitreyi College, University of Delhi	Nill
Slant Toeplitz operators on the Lebesgue space of the torus	Dr. Neelima Ohri	Khayyam Journal of Mathematics	2019	0	Maitreyi College, University of Delhi	Nill
MGR Hash Function	Dr. Khushboo Bussi	Cryptologia	2019	0	Maitreyi College,	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Institutional affiliation as mentioned in the publication
					University of Delhi
A Novel Image Encryption Scheme with Huffman Encoding and Steganography Technique	Dr. Pawan Kumar	International Journal of Network Security and Its Applications	2019	0	Maitreyi College, University of Delhi	Nill
High accuracy two-level implicit compact difference scheme for 1D unsteady biharmonic problem of first kind: application to generalized Kuramoto-Sivashinsky equation	Dr. Deepti Kaur	Journal of Difference Equations and Applications	2019	14	Maitreyi College, University of Delhi	14
CENDroid—A cluster-ensemble classifier for detecting malicious Android applications	Dr. Shikha Badhani	Computers Security	2019	0	Maitreyi College, University of Delhi	Nill
Analyzing Android Code Graphs against Code Obfuscation and App Hiding Techniques	Dr. Shikha Badhani	Journal of Applied Security Research	2019	0	Maitreyi College, University of Delhi	Nill
Arylglyoxals as Versatile Synthons for Heterocycles Through Multi-Component Reactions	Dr. Kiran Soni	Frontiers in Material	2019	1	Maitreyi College, University of Delhi	1
Cold modulated nuclear S-nitrosoproteome analysis indicates redox modulation of novel Brassicaceae specific, myrosinase and napin in Brassica juncea.	Dr. Ankita Sehrawat	Environmental and Experimental Botany	2019	3.712	Maitreyi College, University of Delhi	3

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Title	Author	Journal	Year			Affiliation
Cold modulated nuclear S-nitrosoproteome analysis indicates redox modulation of novel Brassicaceae specific, myrosinase and napin in Brassica juncea.	Dr. Ankita Sehrawat	Environmental and Experimental Botany	2019	6	3	Maitreyi College, University of Delhi
Arylglyoxals as Versatile Synthons for Heterocycles Through Multi-Component Reactions	Dr. Ankita Chaudhary	Current Organic Chemistry	2019	12	Nill	Maitreyi College, University of Delhi
Hydrothermally Synthesized CuCo2S4 Nanosheets as an Easily Accessible and Convenient Heterogeneous Catalyst for the Sonogashira Cross-Coupling Reactions	Dr. Kiran Soni	Frontiers in Materials	2019	10	1	University of Delhi
Analyzing Android Code Graphs against Code Obfuscation and App Hiding Techniques	Dr. Shikha Badhani	Journal of Applied Security Research	2019	3	3	Maitreyi College, University of Delhi
CENDroid—A cluster-ensemble classifier for detecting malicious Android applications	Dr. Shikha Badhani	Computers Security	2019	3	5	Maitreyi College, University of Delhi
Phy-PMRFI: Phylogeny-Aware Prediction of Metagenomic Functions Using Random Forest Feature Importance	Jyotsna Talreja Wassan	IEEE transactions on nanobioscience	2019	3	Nill	Maitreyi College, University of Delhi
Two-level implicit high order method based on half-step discretization for 1D unsteady biharmonic problems of first kind	Deepti Kaur	Applied Numerical Mathematics	2019	4	14	Maitreyi College, University of Delhi
A Novel Image Encryption Scheme with Huffman Encoding and Steganography Technique	Dr. Pawan Kumar	International Journal of Network Security and Its Applications	2019	4	89	Maitreyi College, University of Delhi
MGR Hash Function	Dr. Khushboo Bussi	Cryptologia	2019	4	1	Maitreyi College, University of Delhi
Slant Toeplitz operators on the Lebesgue space of the torus	Dr. Neelima	Khayyam Journal of Mathematics	2019	Nill	1	Maitreyi College,

			University of Delhi
	Ohri		

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	156	587	12	26
Presented papers	24	63	Nill	Nill
Resource persons	7	6	1	9

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Combined Annual Training Camp from June 24 to July 03, 2019	NCC in collaboration with 3 DGBN	1	91
Soft skill Program "Life is a game, play it" from July 2019 to June 2020	NSS, Maitreyi College in collaboration with Sri Satya Sai Organization	2	26
Combined Annual Training Camp from July 23 to August 02, 2019	NCC in collaboration with 3 DGBN	1	16
Musical Meditation "Dhyan hi yog hai" on August 22, 2019	NSS, Maitreyi College in collaboration with Sahaja Yoga	4	267
Blood donation camp on August 23, 2019	NCC in collaboration with Red Cross Society	2	108
Army attachment Camp on September 01-15, 2019	NCC, Maitreyi College, University of Delhi in collaboration with DG NCC	1	1
Menstrual Hygiene workshop	NSS, Maitreyi College, University of Delhi in	2	100

on September 12, 2019	collaboration with NGO "Youth for Seva"		
Health camp and T-3 Camp "Poshan Abhiyan" from September 17-19, 2019	Health and Hygiene Committee in collaboration with Max Super Speciality Hospital, Saket, Delhi and Integrated District Health Society	1	362
Seminar on Mental Health on 14 October, 2019	NSS, Maitreyi College in collaboration with Pragyata Foundation	2	100
Celebrate "Navoudit" annual fest for underprevileged kids on 17 November, 2019	NSS, Maitreyi College, University of Delhi in collaboration with NGO "Youth for Seva"	2	1730

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day September 23, 2019 to January 26, 2020	RDC holder 2020, Camp certificate and badge	DG NCC	1
Thal Sainik Camp from July 17, 2019 to September 27, 2019	TSC Holder 2019, Camp Certificate and Badge	DG NCC	1
Nukkad Natak on Swacch Bharat Abhiyan	The event was aired on DD National live	DG NCC	9
Ek Bharat Shreshth Bharat Camp from August 6-17, 2019	Camp Certificate and Badge	DG NCC	3
Ajmer Trekking Camp from November 15-22, 2019	Camp Certificate and Badge	DG NCC	2
Sikkim Trekking Camp from November 13-19, 2019	Camp Certificate and Badge	DG NCC	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Army attachment Camp on	NCC, Maitreyi College,	Attachment Camp	1	1

September 01-15, 2019	University of Delhi in collaboration with DG NCC			
"Swachh Bharat" on August 23, 2019	NCC, Maitreyi College, University of Delhi	Plogging	1	59
"Blood donation Camp" on August 23, 2019	NCC, Maitreyi College, University of Delhi in collaboration with Red Cross Society	Blood Donation Camp	1	108
Musical Meditation on August 22, 2019	NSS, Maitreyi College in collaboration with Sahaja Yoga	Dhyan hi yog hai	4	267
Organized Save Water Rally on August 21, 2019	NSS, Maitreyi College, University of Delhi in collaboration with MHRD	Jal Shakti	2	80
"Ek Bharat Shrestha Bharat" from August 06-17, 2019	NCC, Maitreyi College, University of Delhi in collaboration with 3DGBN	National integration camp	1	3
"Swachhta Abhiyaan" from August 01-15, 2019 to generate awareness on cleanliness	NSS, Maitreyi College, University of Delhi	Swachchata hi Seva hai	2	80
"Life is a game, play it" from July 2019 to June 2020	NSS, Maitreyi College in collaboration with Sri Satya Sai Organization	Soft Skills	2	26
Scribes in the session 2019-2020	NSS, Maitreyi College, University of Delhi	Project to help Visually challenged children	2	12
Short Term Legal Literacy Course on 2019-2020	NSS, Maitreyi College in collaboration with NDLSA	Legal Literacy	4	56

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Scientific student exchange program: Shadow Scientific Program	6	Translational Health Science and Technology Institute, Faridabad	7

Supervisor and Co-supervisor of Doctoral research	4	UGC/DST/CSIR	0
Short term II	Garima Bora	Scholarship from Duke University	31
FDP, IISER Bhopal	Dr. Anshu Arora	Maitreyi College	5
FDP, IISER Bhopal	Dr. Archana Aggarwal	Maitreyi College	5
International Conference	Simi Mehta	Bureau of Economic Research University of Dhaka	2
International Conference	Simi Mehta	2nd International OSOI	3
International Conference	Dr. Mala Kapur Shankardass	International IAGG Taiwan Conference	5

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training Program	Transcript in Marine Biology	Duke University	01/06/2019	31/08/2019	1
Internship	Marketing	MJA	01/06/2019	30/06/2019	1
Internship	KFA	Umeed NGO	01/02/2019	31/12/2019	1
Internship	Marketing	Umeed NGO	16/02/2020	15/03/2020	1
Internship	Digital Marketing	City Furnish	15/10/2019	15/11/2019	1
Internship	Online marketing and business development	MyCaptain	16/09/2019	16/10/2019	1
Internship	Product development, RnD	Mentoria,University of Indonesia , Jakarta	01/07/2019	22/07/2019	1
Internship	Finance	Compaq international(P) limited	01/06/2019	30/06/2019	1
Internship	French Writer Translator	United Nations Development Programme In India (UNDP in India)	01/06/2019	31/10/2019	1
Internship	Indirect Tax(GST)	Ernst and Young(Golf View Tower)	17/06/2019	17/07/2019	1

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the

year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sri Sathya Sai Seva Organization, Delhi	07/01/2019	Short Certificate Course: LIGP	28
Research Department for Limnology, University of Innsbruck, Austria	01/03/2019	To encourage research and networking in the field of fresh water evolutionary ecology	1
Netball Federation of India, New Delhi	29/09/2019	Develop the physical and technical ability in netball players	800
Band Association of India, New Delhi	30/10/2019	Production and delivery of Video	13
New Delhi District Legal Services Authority, New Delhi	19/09/2019	Facilitate teachers/students in pursuing Legal Literacy Course	59
Youth for Seva, New Delhi	17/11/2019	Inter-Center cultural fest to furbish cultural and extracurricular talents of underprivileged children	1730
Datastrom INC., New Delhi	12/07/2019	Develop creativity, innovation, delivery and marketing training. consultation, placement	6
Phixgen Pvt Ltd	08/08/2019	Training programmes for students and faculty members, Industry - Academia Collaboration	127

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2257392	2257392

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing

Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0.0.12	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	98765	16597388	766	509035	99531	17106423
Reference Books	98765	16597388	766	509035	99531	17106423
e-Books	3135000	5750	Nill	Nill	3135000	5750
Journals	6000	5750	Nill	Nill	6000	5750
e-Journals	61	155664	Nill	Nill	61	155664
CD & Video	675	Nill	Nill	Nill	675	Nill
Weeding (hard & soft)	28975	1384102	Nill	Nill	28975	1384102

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Lata Vodwal	Systematic Qualitative Analysis of Unknown Organic Compound Module 4- Carbohydrates	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020

Dr. Ankita Chaudhary	Aldol Condensation	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Bromination of Acetanilide	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Haloform reaction of ethanol/Acetone/Acetophenone to form iodoform	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Nitration of Nitrobenzene	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Qualitative Analysis of Unknown Organic Compound (Nitrogen Containing Functional Groups) Module 2-Amides	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Qualitative Analysis of unknown organic compound (Nitrogen containing functional groups) Module 1-Amines	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Selective reduction of m-dinitrobenzene	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Preparation and Synthetic Applications of Ethyl Acetoacetate	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020
Dr. Ankita Chaudhary	Pyridine: Strucutre,Synthesis and Reactions Part –I	GAD-TLC of MHRD under the PMMMNMTT scheme – Under Teacher's e-Kit (e-content in Four Quadrants Format)	20/06/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	1250	101	0	0	0	22	18	100	1109
Added	0	0	0	0	0	0	0	0	0
Total	1250	101	0	0	0	22	18	100	1109

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Videos Created	https://youtu.be/dZH0H2PS0Vo
Videos Created	https://youtu.be/s75JjCiHaKg
E-Content Studio	https://drive.google.com/file/d/16GNff5Ob0fyDnpn7-lEazbkhwuNSGE9u/view?usp=sharing
E-Content Studio	https://drive.google.com/file/d/16GNff5Ob0fyDnpn7-lEazbkhwuNSGE9u/view?usp=sharing
E-Content Studio	https://drive.google.com/file/d/1bkLrew7JDazemaOn7A9lLWn_mNmuXB7t/view?usp=sharing
Videos Created	https://youtu.be/bp809rIpQnU
Videos Created	https://youtu.be/MBCxVADlviQ
Videos Created	https://youtu.be/kFY0tNOj7lA
Videos Created	https://youtu.be/LhCjOmT6Unc

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
13836544	13836544	9650214	9650214

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

We have several committees to suitably utilize and allocate the grants received for the maintenance and upkeep of campus infrastructure. The college prides itself on being one of the best-maintained and cleanest campuses in Delhi University. The Building Committee oversees all maintenance and repair work related to the college building. Due processes are followed with approval of the Governing Body. The committee ensures that the building is fully functional and aesthetically pleasing. To ensure optimum use of campus infrastructure, the classrooms are used as NCWEB, SOL and CEC centres throughout the year. The College also caters to National Level competitive exams such as CSIR-NET and UGC-NET exams. The Staff Room Maintenance Committee undertakes the regular maintenance of the Staff Room. There is a seperate staff attendant who is employed for this purpose. The college

canteen operates under an annual contract and the Canteen Committee oversees its functioning and cleanliness. The committee ensures that hygiene protocols are followed in food preparation and service. The Library Committee handles the purchase of books on recommendation by the teachers. The SOUL software is provided by the INFLIBNET Centre on an annual subscription basis, which also offers free technical support. The latest upgraded software is downloaded and installed when available. The Department of Physical Education and Sports Committee maintains the sports grounds and facilities, Judo Room and sporting equipment of the college through the Sports Fund. The Purchase Committee oversees the purchase of all necessary equipment and amenities for the college. This includes the laboratories, canteen, staff room and administrative supplies. There are 15 laboratories, a tissue culture facility, a botanical garden and 2 museums which are maintained by the Lab Staff who calibrate all the scientific equipment according to protocol. Only if the need arises, technical help is sought from outside. There is also a Photocopy Shop and a Book Shop operative in the premises under annual contracts. The college medical room provides basic medicines and has first-aid facilities. The Health and Hygiene Committee maintains the medical facilities. AMCs are operative for the equipment in the Computer Laboratories, Industrial RO , Public Announcement System, fire extinguishers, pest control and CCTVs. The ACs are maintained through a tendering system which is issued annually. The Delhi University Computer Centre maintains the college Wi-fi connection. Housekeeping and Security is outsourced to MI2C Security Pvt. Ltd. The classrooms, toilets and building premises are all maintained by them. Security personnel (both male and female) are also provided by them for 24-hour security at the college entrance. There is a full-time electrician and plumber to undertake any repair/maintenance work, and a part-time carpenter who is summoned on an as-needed basis. There are also 2 designated caretakers of the college who ensure the overseeing of all these activities. The Garden Committee ensures the beautification and maintenance of the formal garden, rock garden and herbal garden. A team of gardeners operate in consultation with the committee that comprises faculty and students. There are also composting facilities to generate manure from organic waste.

https://www.maitreyi.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Ship	51	61980
Financial Support from Other Sources			
a) National	Various Schemes	66	2410100
b) International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab,

Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Classes	01/07/2019	53	Maitreyi College
NCC Classes	01/07/2019	160	Maitreyi College
Mentor Mentee System	01/07/2019	2920	Maitreyi College
Women Safety and Empowerment	05/02/2020	120	Delhi Police and Maitreyi College
Summer Internship Programme	25/05/2020	155	Maitreyi College
Workshop on "Wordpress Web Designing"	17/02/2020	34	Maitreyi College
Annual Kids Carnival "Navodit"	27/09/2020	1500	Youth for Seva (NGO) and Maitreyi College
Menstrual Hygiene Workshop	12/09/2019	24	Youth for Seva (NGO) and Maitreyi College
Faculty development Program "Personality Development"	23/07/2019	33	Maitreyi College in collaboration with ICT Academy
Employability Skill Training Program in "Digital Literacy"	15/07/2019	36	Maitreyi College in collaboration with ICT Academy and Reliance

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	IIT-JAM and Msc. Entrance	13	1438	138	105

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
EY GDS, CHEGG, EIGOPAATHSHALA, NIIT, CVENT, TRESVISTA, FIS GLOBAL, AMAZON.COM, NIPSTEC, TEACH FOR INDIA	237	55	JAMBOREE, ASPIRING MINDS, BYJUS, LEVERAGE EDU, HIGH BEAM GLOBAL	30	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	487	B.Sc, B.A, B.Com	Botany, Chemistry, Physics, Zoology, Mathematics, Life Sciences, Physical Sciences with Chemistry, Physical Sciences with Computer, Commerce, Economics, English, Hindi, History, Political Science, Punjabi, Sociology, Sanskrit, Physical Education	University of Glasgow, U.K., Deakin University , Unitech- Inst of Technology Newziland, NUS Business School, National University of Singapore, Smith School of Business - Queens University , IIT, Indian Institute of Management, Jawaharlal Nehru Univ	MSc, MCOM, MA, LLB, CA, CFA, BEd, PGDM, MBA, MFM, NIFT, Indian Institute of Mass Communication (IIMC), Tata Institute of Social Sciences (TISS), PG Diploma, PGDM, DFBM , etc.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	132

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Zoology Department Fest- Zoophoria	Inter College	206
Annual Computer Science Department Fest- Ciencia	Inter College	157
Annual Commerce Department Fest	Inter College	553
Rhapsody annual College fest	National	1500
Interdisciplinary Academic Fest- Avgaahan	International	3366
Annual Botany Department Fest – Blossom	Inter College	50
International Yoga Day	Maitreyi College	130
A Pulmonary Function Test Camp	Inter College	88
Inter College Basketball Tournament	Inter College	300
Inter College Baseball Tournament	Inter College	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze	National	1	Nill	1211	Shallu
2019	I Position	International	Nill	1	1457	Aakriti B. Kumar
2019	II Position	National	Nill	1	1232	Ananyaa Verma
2019	I Position	International	Nill	1	396	Bery Sarma
2019	I Position	National	Nill	1	1714	Nikita Sahani
2019	III Position	National	Nill	1	1050	Pratika Dahal
2020	I Position	National	Nill	1	1739	Anshika Srivastava
2020	II Position	National	Nill	1	1415	Anmol
2019	I Position	National	Nill	1	Nill	Team Work
2019	III Position	National	Nill	1	957	Akansha Naithani

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students along with the various societies and department unions have continued the tradition of enhancing the team and leadership skills through the various events and activities. The academic year 2019-20 was another such milestone. Students organised a hugely popular event Rhapsody where more than 13,000 students attended. Rhapsody being a large fest, the students engaged in various teams to plan and execute well. The event became a live example for the students for an entrepreneurial experience and large project execution. The College organised online Annual Day with strong participation from the students. They worked with the teaching and non-teaching staff with a great team spirit which in turn reflects the collaborative culture of the College. Students are vital part of ICC, IQAC and statutory committees where they play an important role in the improvement of academics, research and placement. They help in the collection of data and in the preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters in the NAAC. They participate in all the IQAC meetings where they provide their feedback in an open forum. Student Elections are held every year which becomes an engaging event for the students. Educationally based civic influences are more likely to vote and engage in other participatory activities than those who lack such exposure. Therefore, even the College considers the Student Union elections seriously. Each department holds election to choose their student office bearers who represent the cause and well-being of students. The College has several academic cum cultural committees led by various teaching staffs where students play important role as core members. Student Union and the volunteers are engaged in conducting events like Diwali Mela and Freshers and Farewell parties. Despite of COVID pandemic, the programs were organized with full virtual participation and were a great success. One such major fest, "Avagahan", was organized and was received with tremendous participation from the College students as well as students from other Colleges and Universities. Students organised the ever NCC annual fest, "Nishtha" 2020 which saw a participation from over 300 cadets. They also organized the first ever "TedX Talk" with participation from over 10 speakers including international speakers. Students play a critical role in the admissions where they work closely with the teaching and non-teaching staff. Student helpdesk is created to address all the queries and help the new students as well as their parents. Students organize a well-structured Orientation program for the new students where they are apprised of all the departments and academic introductions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :
40000

5.4.4 – Meetings/activities organized by Alumni Association :
1.Ms. Riya Roy organized Career Counselling Session on 4 September 2019 to council the students.Ms and make them aware about the facilities of various scholarships in India and abroad which can be availed by them. It was attended by 64 students. 2. Ms. Neha Kaul gave a lecture on "Going Green: Maitreyi's initiative to Calculate, Analyze and Reduce Carbon Footprint" on 6 September 2019. This talk was delivered under Academia-Industry Collaboration Project. Ms Neha Kaul discussed about the need to calculate Carbon Footprint for an educational institute and suggested some measures such as regular campus audits for emissions, taking electronic notes and assignments and #zerocarbonCollege (organizing events with environment as the theme) to reduce the carbon footprint. The event concluded with a pledge by faculty and students to reduce the usage of plastic to create a greener, cleaner, purer campus. The lecture was attended by 144 students. 3. A Panel Discussion titled "My journey: In and After Maitreyi" was organized on 16 October 2019. Dr Latika Nath, the 'Tiger Princess' (Conservation Ecologist and Photographer) spoke of her unusual career graph and how she was the first Indian to have a doctorate on tigers. Ms. Rajshree Sancheti (Professional Shooter) was also President of the Students' Union in Maitreyi and spoke of the challenges she faced and her dream of participating in the Olympics. Ms. Prerna Khatri (YouTuber), a graduate of sociology from Maitreyi is popular for her YouTube videos on dating and relationships and she shared the nitty-gritty of being a YouTuber. Dr. Bimlesh (Associate Professor, Shiv Nadar University), Ms. Pooja Gopal (Assistant Professor, Department of Political Science, Maitreyi College) and Ms. Richa Chilana (Assistant Professor, Department of English, Maitreyi College) shared their experiences of being a part of academia as research scholars and teachers. 4. Alumni Association, organized e-Sannidhy, Annual Alumni Meet in the form of the first international webinar of Maitreyi College on 'Covid-19 and 3Ls : Live, Livelihood and Lockdown on 26 April 2020. The event was graced by the presence of Prof. Balaganapathi Devarakonda (Chairperson, Governing Body) and Prof. Amarjeet Kaur (Treasurer, Governing Body). Prof. Balaganapathi enlightened the participants with his insights on lockdown solation and solitude and Dr. Amarjeet Kaur tied together the various sessions in her concluding remarks. Five alumni from varied fields presented their thoughts on COVID – 19. Dr Latika Nath, Dr Bimlesh Lochab, Ms Siva Kapoor, Dr Pooja Gopal and Ms Prerna Khatri touched upon various aspects of COVID-19. Around 200 alumni, students and faculty members participated in the event. 5. Project on Calculation of Carbon foot print of College under the Academia-Industry Collaboration under the mentorship of our alumni Ms. Neha Kaul along with Dr Haritma Chopra, Dr Pinkey Gandhi, Dr Veena Ghuriani and Dr Pooja Baweja is undertaken since 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

| Maitreyi College is committed to learning by creating a balance between tradition and modernity and represents the best of both the worlds – material and spiritual. In this college, we not only lay |

emphasis on the dissemination of knowledge but also on the cultivation of personality. College has a mechanism for delegating authority and providing operational autonomy to all the various committees to work towards a decentralized governance system. The college has a governing body with the chairman as the presiding head. Governing body comprises eminent people from various fields who are associated with college for a period of one year. College seeks advice from them for all the financial budgets and academic programs. Then comes the staff council committees represented by the faculty members. It is headed by the Principal and takes decisions, both academic and professional, in order to fulfil the vision and mission of the college. We have other committees as well comprising all the stakeholders of the college for coordinating various administrative, academic and cultural activities of the college. Departments hold annual elections to choose their student representatives under the supervision of teachers. Each department has societies headed by student representatives. Academic and cultural events are jointly organised by teachers and students with the help of non-teaching staff. Department meetings are conducted every month where faculty and student office bearers of the respective departments discuss various activities to be organised during the session. Student Union plays an active role in organizing various co-curricular and extra-curricular activities. They organize events that are inter-university and large in format. The students organise the very popular annual fest, Rhapsody. They engage in various teams to plan and execute fundraising, vendor coordination, and risk management as well. The college organises Annual Day where students participate with enthusiasm in large numbers. They coordinate with the teaching and non-teaching staff with a great team spirit which in turn reflects the collaborative culture of the college. Students play a crucial role in the admissions where they assist the teaching and non-teaching staff with relentless dedication. They create helpdesks to guide and mentor the new students as well as their parents with their queries. Moreover, they organize a well-structured Orientation program for the new students where they are apprised of all the departments and academic introductions. There is a representation of student bodies in various committees. They also play an important role as members of IQAC where they coordinate with students and intimate them about various activities organized by IQAC. The presentation of IQAC is done by the students. Students are also a vital part of ICC and other statutory committees where they play an important role in the improvement of academics, research and placement. They keep a record of various programs and activities that help in quality improvement. They assist the college with the data collection and preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters in the NAAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. The Admission process at Maitreyi is carried out as per the guidelines laid by the university. Cutoff's are decided after due deliberation by the Admission

	Committee which comprises all the teachers in charge of various departments. 2. Reservations of OBC, SC, ST, PWD are strictly adhered to. Nodal officers for reserved category are appointed by the college. 3. The faculty members from all departments assist students in making their choices with respect to courses during the course of admission. 4. A Grievance Committee has been constituted to address admission related grievances. 5. An Anti- Ragging Committee is created each year and the college has zero tolerance towards ragging. 6. Feedback forms are shared with the students and the parents to share their experience. It helps the college to improve the admission experience.
Industry Interaction / Collaboration	1. The Placement Cell took a huge leap of success in the session 2019-20. Students witnessed opportunities in finance, human resources, sales, equity advisory, web designing, research analyst among the myriad of profiles offered. 2nd Internship cum Placement Fair, 'Envision 2020' was organised to enhance the employment opportunities of our students. 150 students were offered jobs and internship opportunities. Over a course of one year, more than 50 companies and NGO's visited the college and conducted recruitment. We feel privileged to have on board companies like Wipro, PWC, Cvent, Ernst Young and many more as our recruiters. 2. Health and Hygiene an educational visit to Sulabh International Social Service Organisation Sulabh Gram, Mahavir Enclave, Palam-Dabri Road, New Delhi- Zoology 3. Health check up camp was organized by Zoology department and Cipla 4. Collaboration with Phixgen, a research body dedicated to Next Generation Sequencing projects for Genomics, Transcriptomics and Proteomics studies 5. Computation of carbon footprint
Human Resource Management	1. Regular upgradation of teaching and the non-teaching members are done via workshops. 2. Teaching faculty are encouraged to participate in conferences, seminars and symposiums. 3. Skill enhancement of students is ensured through short term courses. 4. College has computerised account keeping and administrative systems. 5. Regular social get-togethers are organized 6. During sports day various competitions are organized where both teaching and non-teaching staffs participate enthusiastically. 7. Informal get togethers are organized to foster congenial environment 8. Fitness sessions for teaching and non-teaching staff are organized 9. Non-teaching staff are encouraged to participate on workshops and are granted extraordinary leaves
Library, ICT and Physical Infrastructure / Instrumentation	● Some of the classrooms in the college are equipped with projectors. ● Periodic upgradation is done based on the feedback of the Library, ICT and Infrastructure Committee. ● 24x7 Wi-Fi Facility ● Computerization of administration and library ● Students and Faculty have remote access to E-resources of the library ● e-Content development facility ● Faculty and non-teaching staff were imparted with training to use IT tools for effective teaching/smooth conduct of administrative activities
Research and Development	● Faculty members are encouraged to take up research projects funded by ICSSR, DBT, UGC, University of Delhi and so on. ● Paper presentations and participation in conferences are also encouraged. ● Research Centre has been established in the

	college which provides guidelines to the students and the faculty for research. ● Students and faculty have an on-line access to a large number of research journals through the University of Delhi. Talks are organized wherein renowned and distinguished academicians and scholars are invited to the college so that students are exposed to wider horizons of knowledge and also for strengthening of the subjects
Examination and Evaluation	● College has set up a Moderation Committee for Internal Assessment marks submitted by the teachers. ● All the application forms are online and the fee is also paid online ● Visually challenged students are now able to type their exams on laptops as opposed to having writers write their examination. ● The medical room is open at all times when an examination is in progress. ● Duty lists of teachers are prepared and circulated much before the exam to ensure the presence of faculty during the examination ● Mentor-Mentee system has been formed to help the students deal with their stress issues. ● Security measures have been enhanced to ensure that students' possessions remain secure while they are writing the examination.
Teaching and Learning	● Faculty members are encouraged to participate in FDP's. ● Ongoing Short Term Courses empower students and enhance their soft skill so that they can face all kinds of challenges after graduating from college. ● Most of the Faculty members use online excel sheets to keep track of attendance and internal records of students. ● Summer Internship projects are planned and executed to impart real-life projects and train them for their career ahead. ● We encourage in-house publication and as a result we have several e-journals/e-Magazines/ Newsletters and Magazines that are officially published every year. ● Classroom teaching is being supplemented by field trips, seminars, paper presentations and lectures by experts. ● E-Cell grooms start-ups and imparts skills that go beyond learning ● Faculty members encourage students to engage in research and publish their research work. ● Feedback mechanism from the students, teachers, parents and alumni through Google forms are used to ensure improved teaching methods
Curriculum Development	● Faculty members are engaged with the University of Delhi for the revision of the syllabus. The skill, understanding and expertise of the faculty are highly regarded and many of its members are often invited to be on similar committees in other leading educational institutions of the country. Faculty gives University feedback on curriculum as and when asked. ● Regular meetings of Internal Quality Assurance Cell (IQAC) are conducted and timely submission of Annual Quality Assurance Report (AQAR) to NAAC is ensured ● Academic Administrative Audit (AAA) is conducted and its follow up actions are improvised
Nill	Environmental Sustainability 1. Maintenance of Herbal Garden 2. Development of Vermicomposting facility wherein bio-waste from canteen is used to produce manure. A dedicated start-up "URVARA" has been launched wherein 120 kilograms of organic manure was produced and sold, using the organic waste produced in college 3. An active and vibrant Eco club 'Prakriti' of the college has regular plantation drives,

awareness programmes and cleanliness drive. 4. Collaboration with NGO for recycling of paper Academic Sustainability 1. For the promotion of sustainability and spread of awareness, student body start-up, Gulistan, grows flowers and presents curated flower gifts for college guests and judges. 2. Collaboration with Phixgen, a research body dedicated to Next Generation Sequencing projects for Genomics, Transcriptomics and Proteomics studies. 3. Academic collaboration with other institution like THSTI for long term intellectual growth of the students. 4. Interaction of students with eminent speakers via live webinars and talks even during pandemic 5. Launch of various programs like Faculty Development Program on ICT tools for training on advanced digital tools. 6. First college to successfully conduct online student union elections and online farewells 7. College encourages giving books instead of prize money. 8. During COVID-19 pandemic, the college conducted regular online classes and uploaded e-content for all papers across disciplines on the college website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. All the planning and development related activities are executed digitally. It enables all the stakeholders to remain on the same page and expedite the process with transparency. The process also enabled innovative strategies and ideas to flow from all corners of participation. 2. Whatsapp groups are created for all the important discussions and idea sharing. 3. All the meetings are done through a virtual platform. 4. E-tenders are encouraged for purchase of all the college requirements. 5. All the purchase is done through gem portal and all the payments are digitally done. 6. College has a well maintained website which is updated frequently. 7. AECC, SEC and Practical Marks are uploaded online. Uploading of marks is done at the examination centre.
Administration	ICT is extensively used in managing the college administration and classes. This ensured the college ran like regular days even during the pandemic. Information was shared via e-governance, internal assessments were submitted online and various class materials and tutorials were shared via google drive. All the teachers and non-teaching are also provided with unique email ids with college domain names and access to powerful G-Suite tools.
Finance and Accounts	All the financial facilities were accessed by the staff via e-governance e.g. salary and tax queries were addressed online and relevant documents were provided in digital format.
Student Admission and Support	All the forms are filled online by the registered students and the fee payment too is done online. Additionally, the college has planned the new admissions also to be done online. During the process, each of the major tasks will be supported by the staff and the faculty so that prospective students get full support in the process.

Examination	● Uploading of attendance records of students (on a monthly basis) ● Uploading of assignment marks of students (at the end of a given semester) ● Opportunities for students to check internal assessments records and get discrepancies, if any, corrected. ● ● Security measures have been enhanced to ensure that students' possessions remain secure while they are writing the examination. ● Examination forms filled by students under the supervision of TIC's/Deputed Faculty and the office staff.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.Archana Aggarwal	Refresher Course	CPDHE	1000
2019	Dr. Anshu Arora Anand	Refresher Course	CPDHE	1000
2019	Dr. P Kavita	Refresher Course	CPDHE	1000
2019	Dr. Shalini Lumb Talwar	Workshop on MOOCs E-content Development and Open Educational Resources	CPDHE	1000
2019	Dr. Madhu Jain	Workshop on Financial Accounting	Sri Aurobindo College, DU	400
2019	Dr. Nirmala Chauhan	Workshop on Business Organization and Management	Ramanujan College, DU	400
2020	Dr. Ramesh Kumari	Workshop on Natural Farming	Maitreyi College	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Personality Development	Nill	23/07/2019	25/07/2019	33	2

2019	Faculty Orientation – ICT Tools – Introduction	Nill	20/07/2019	20/07/2019	21	Nill
2019	EWRI – e Waste Collection	Nill	05/09/2019	05/09/2019	6	Nill
2019	Health and Hygiene Committee – T-3 Camp – Poshan Abhiyan in Collaboration with Integrated District Health Society, New Delhi District	Nill	18/09/2019	18/09/2019	72	32
2019	One day workshop on "Emotional Intelligence" – Department of Physics	Nill	23/09/2019	23/09/2019	12	6
2019	2 Day Interdisciplinary National Conference on 'Intellectual Property Rights: Challenges and Prospects' – Department of Botany	Nill	22/10/2019	23/10/2019	127	Nill
2019	IQAC Maitreyi in collaboration with NAAC – National Seminar – "Assessment and Accreditation of Best Practices in Higher Institution under NAAC framework"	Nill	05/11/2019	06/11/2019	145	Nill
2020	National Workshop on Skill development on Application of ICT Tools in Teaching and Learning Indian Languages	Nill	14/01/2020	20/01/2020	65	Nill
2020	Workshop – Soft Skill Development – Google Drive	Nill	29/01/2020	29/01/2020	14	Nill
2020	Nill	Online workshop on Google Drive and Google Sheets was organised by Department of Computer Science under the aegis of IQAC, Maitreyi College	11/05/2020	12/05/2020	Nill	42

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
1 Day FDP on 'Financial Accounting and Income Tax Laws' organised by Teaching Learning Centre, Ramanujan College, University of Delhi, Delhi and MHRD, Government of India	1	30/08/2019	30/08/2019	1
4 Week Two Credit Course, on 'OER for Empowering Teachers' organized by NITTTR via SWAYAM	1	29/07/2019	29/08/2019	30
2 Week Refresher Course on 'e Learning and e Governance' organised by HRD- JNU, New Delhi	2	19/08/2019	30/08/2019	12
Workshop on Computational Biology of Metagenomics organised by IQAC, Maitreyi College and Phixgen Pvt Ltd	3	08/08/2019	08/08/2019	1
7 Day FDP on 'Biomathematics' sponsored by MHRD, Govt of India and PMMMNMTT program by Shivaji College, University of Delhi, Delhi	2	01/08/2019	07/08/2019	7
1 Day National Workshop in 'Financial Management' organised by Guru Angad Dev Teaching Centre, MHRD and SGTB Khalsa College, University of Delhi, Delhi	1	18/07/2019	18/07/2019	1
FDP on 'MOOC's and e Content Development' organized by Deendayal Upadhyaya College, University of Delhi, Delhi in association with SWAYAM	1	13/07/2019	17/07/2019	5
7 Day Workshop on MOOCs, e-content Development and Open Educational Resources organised by CPDHE, UGC HRDC, University of Delhi, Delhi	2	12/07/2019	18/07/2019	7
Refresher Course in 'Life Sciences' organised by CPDHE (UGC – HRDC), University of Delhi, Delhi	1	28/06/2019	11/07/2019	14
FDP on Personality Development organised by Maitreyi College, Delhi University, Delhi in association with ICT Academy	33	23/07/2019	25/07/2019	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
92	111	92	36

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Staff members contribute to provident fund 2. Medical reimbursement as government rules 3. Staff quota during admissions 4. Annual medical check up 5. Children education allowance 6. LTC/HTC 7. Child care leave/ Maternity leave is granted as per the Government of India norms. 8. Health Check Camps are organised every year 9. Dropping facility via college van is available 10. Grants are provided to attend conference and workshops 11. College canteen with subsidized rates 12. Medical and counselor facility is provided 13. RO Water machine is installed 14. Installation of vending machine for sanitary napkins	1. Uniforms allowance for Group D employees 2. Medical reimbursement as per govt rules 3. Staff quota during admission 4. Annual medical check up 5. Children Education Allowance 6. LTC/HTC 7. Motivating staff to participate in various workshops/conferences and providing financial help 8. Child care leave/Maternity leave is granted as per the Government of India norms. 9. Health Check Camps are organised every year 10. Dropping facility via college van is available. 11. Extraordinary leave is granted for participating in sports events. Sports facilities are available for the interested non-teaching staff members 12. College canteen with subsidized rates 13. Medical and counselor facility is provided 14. RO Water machine is installed 15. Installation of vending machine for sanitary napkins	1. Annual medical check up 2. Scholarships/freeships 3. "Pragati" – a sports centre and facility to promote Netball among the girls. 4. Initiated All Rounder Student Achiever Award for each course 5. Health Check Camps are organised every year 6. Installation of vending machine for sanitary napkins 7. Active and consistent availability of College counselors five days a week for addressing all issues and concerns (academic, personal, professional and psychological) of students. The Councillor has also engaged with parents in addition to the student community in the current pandemic situation. 8. Mentor-mentee program has been initiated in which each student is assigned a mentor who guides them regarding their personal as well as professional development. 9. Dropping facility to the metro stations is available. Travel expenses of the students participating in various cultural and academic programs outside college are reimbursed. 10. Remedial classes are arranged for students 11. RO Water machine is installed 12. College canteen with subsidized rates

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly The college conducts internal as well as external audits every year. As part of the audit, the college ensures that financial activities as well as statutory requirements are adhered to complied well. Two kinds of audits are done: 1)Internal Audit – Chartered Accountant empanelled with Delhi University. 2) External Audits – Directorate of Audit, Govt of NCT of Delhi. The CA of the college audits the account of the college and provides audit report with certified copies of all financial statement

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Radha Sairam, Dr. Lajwanti Chawla and BL Chawla, Dr. Sita Srivastwa, Sponsorship for National Conference, Civil Services discussion forum by Political Science Department, Students Union, Delhi Medical Society, NSA Picture, Unique Shikha, etc	1104008	For meritorious students

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6.4.3 – Total corpus fund generated

1104008

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	Yes	Directorate of Higher Education, Govt of NCT of Delhi	Yes	M/S Sapra Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents are invited during admission and orientation of first year students. 2. Parents are also invited for the Annual Day function of the college. 3. Parents are invited during the presentation of summer internship projects by the students where they were also requested to become judges. They were offered hospitality.

6.5.3 – Development programmes for support staff (at least three)

1. FDP on Personality Development was organized from 23-25 July, 2019 where 33 teaching and 2 non-teaching staff had participated. 2. One day workshop was organised on 'Emotional Intelligence' by Physics Department on 23rd September 2019. 3. Workshop on Google Drive was organised by Computer Science Department for both teaching and non- teaching staff to enhance their soft skills on 29th January 2020

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Research Encouragement – Magazines were released this year where articles, poems and research

papers were contributed by teacher, students and scholars from national and international horizons - Summer internship programs and year long annual projects are coordinated which engages students as well as teachers. - Teachers are encouraged to publish their works and participate in conferences - College organized almost 50 webinars where around 3000 students participated 2. Promotion of Entrepreneurship and Skill Enhancement - The Placement Cell organised its second Internship cum Placement Fair, Envision 2020 where 150 students were offered internships and job opportunities. - 14 Short Term Courses were introduced in the 2019-20 session for the enhancement of soft skill of the students. - MERAKI, the Entrepreneur Cell organised 9 Seminars in the session 2019-20. - Maitreyi College organized its first ever TEDx event on 24th October 2019 with the theme "A Proposal Towards Humanity" 3. Development of ICT skills - During the pandemic IQAC constituted a website committee that coordinated with various departments to update data and videos to enable long time academic reference for students - All teaching and non-teaching staff were provided with institutional email addresses on the college (Maitreyi) domain. - With a vision to use technology to bridge the gap between disciplines, last year the college developed a unique event in the form of 'Avgaahan. This year in 'Avgaahan 2020' all competitions were organised in online mode to maximize student outreach across the globe. A total of 3366 registrations were received from various universities across the world. - For Guest Teachers, training was given in ICT skills and tools e.g. how to use Google Classroom 4. Extra-Curricular/Co-Curricular Activities - The college initiated the practice of one day educational excursions. Around 1500 students benefited from these excursions - Team 'ENACTUS' organised campaigns such as 'Denim Collection Drive'. It also initiated a project named ' MISBAH', where they collaborated with rescued sex workers to produce scented and eco- friendly candles. - College has established a 'Sports Centre and Facility', which aims at dedicating efforts and facilities strives to impart physical training to the students. Program named "PRAGATI" promotes Netball among the girls and strives to impart physical training as well as techniques for the same. - NSS volunteers conducted Swacchata rallies, cleaned the campus and area around the college.It also organised slum internships for education of lesser privileged students and to re develop slum areas.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Computational Biology of Metagenomics organised by IQAC, Maitreyi College and Phixgen Pot Ltd	08/08/2019	08/08/2019	08/08/2019	39

2019	A one day National Conference on "Biotechnology in present Era: Impact on Human Life and Environment" was organized in collaboration with the Department of Biotechnology (DBT), Govt of India (under the CTEP program of DBT)	23/08/2019	23/08/2019	23/08/2019	284
2019	IQAC Maitreyi College in collaboration with NAAC organised a National Seminar on "Assessment and Accreditation of Best Practices in Higher Institution under NAAC framework"	05/11/2019	05/11/2019	06/11/2019	145
2020	Online workshop on Google Drive and Google Sheets was organised by Department of Computer Science under the aegis of IQAC, Maitreyi College	11/05/2020	11/05/2020	12/05/2020	42

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
ICC E-magazine (Bilingual) Samvedana on "Gender and other Social Issues"	01/07/2019	30/06/2020	70	6
International Movie Screening and Review on "Gender and Sexuality"	16/08/2019	16/08/2019	62	Nill
Women and Desire-Celebrating Female Sexuality: Newsletter (Sociology Department)	15/11/2019	15/11/2019	129	Nill
Movie Screening on Article 15 (Sociology department)	07/09/2019	07/09/2019	157	Nill
Seminar on Women Safety and Empowerment conducted by Students' Union in collaboration with Delhi Police	05/02/2020	05/02/2020	150	Nill
Online and offline inter-college competitions in ICC fest called 'Adamya' to create awareness on gender related issues	12/02/2020	12/02/2020	87	Nill
Workshop on "Empowering Women through Entrepreneurship" organized by National Commission of Women	31/01/2020	31/01/2020	30	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Every member of our college conscientiously works towards making it a Green and Clean Campus. We

have been awarded the 'Plastic Free Campus' title for maintaining a plastic free campus and reducing our single-use plastic consumption. This effort has also entailed establishment of a manure plant as a part of solid waste management, which converts the solid and green waste from the canteen as well as remaining campus into manure. As part of environment consciousness, only LED light bulbs are now used in college. The college has Furthermore, in order to stimulate future generation with the responsibility of developing new sustainable products and technology as well as in continuation of our Endeavor to save the environment, the department of chemistry has taken following initiatives: application of microscale techniques, recycling of chemicals wherever possible and incorporation of synthetic preparations complying with Green chemistry principles. For our continuous efforts to promote the classic reduce-reuse-recycle philosophy, we were also awarded the second best 'Clean and Green Campus' prize.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	No	Nill
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	3
Rest Rooms	Yes	8
Scribes for examination	Yes	25
Special skill development for differently abled students	Yes	439
Any other similar facility	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/08/2019	1	Session on "Online violence against women"	To raise awareness on the issue of gender violence	62
2019	1	1	23/08/2019	1	Blood Donation Camp organized by NCC in collaboration with Red Cross society	To encourage students to donate blood voluntarily	108
2019	1	1	23/08/2019	7	Swachhta rallies by	Support the	450

					NSS	initiative Swachh Bharat Abhiyan	
2019	1	1	12/09/2019	1	Menstrual Hygiene Workshop organized in association with NGO Youth for Seva	To educate people and to bring awareness on maintaining good menstrual hygiene	100
2019	1	1	14/12/2019	1	Swatchta Abhiyan Plogging event	Raise awareness amongst the community, collect plastic waste and make the surroundings plastic free	59
2020	1	1	04/02/2020	1	Health Hygiene Awareness Program NGO in public health and hygiene organized by Zoology in Collaboration with Sulabh International	To educate people and to bring awareness on maintaining good hygiene leading to better health of individuals	22
2019	1	1	01/07/2019	240	Slum Internships	Education for the underprivileged students which benefited 5000 children	7
2019	1	1	18/09/2019	2	Denim collection drive by Enactus under project Samya initiated in 2017	Sensitize students and to raise raw material for project Samya	3
2019	1	1	20/02/2019	365	Project Misbah: Sex workers making candles	Light up the lives of those in need, to uplift the community of sex workers and turn them into independent enterpreneurs	3
2019	1	1	01/05/2019	60	Project on LGBTQ community by English Department	Livelihood issues of LGBTQ community have been addressed	3

						through this projects	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	01/12/2019	In persistence of maintaining and promoting the Universitys reputation for excellence and integrity, UGC has promulgated the Code of Ethical Conduct, which sets forth the general principles to which we subscribe and to which we expect every member of the University to adhere. As a constituent college of University of Delhi, our college follows the Code of conduct rules laid down by the University. These are prominently displayed and provided to all teachers and students and other stakeholders and strictly adhered to.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga session to celebrate International Yoga Day, organised Students Union, NSS and Sport Department	20/06/2019	22/06/2019	50
International Webinar Series onVector-Borne Diseases: Current Scenario	30/06/2020	01/07/2020	117
International webinar on COVID-19 and 3Ls: Lives, Livelihood and Lockdown organised by Maitreyi Alumni Association	26/04/2020	26/04/2020	224
National Webinar on "Mental Health Concern : Taking care of myself and my family" organised by Sociology, Pol Science Sanskrit Department	09/05/2020	09/05/2020	156
National Webinar on "Immunity through Nutrition" organised by Commerce Department	22/05/2020	22/05/2020	287
National Webinar on "Covid 19 : Issues with Family" organised by NSS Enabling Unit	27/05/2020	27/05/2020	235
National webinar on "Plagiarism : Issues Challenges" orgainsed by Library Science, Maitreyi	15/05/2020	15/05/2020	171
National Webinar on " Disability : Teaching Learning Accessibility During Covid-19" organised by Enabling Unit	27/05/2020	27/05/2020	272
TEDx A Proposal towards Humanity	24/10/2019	24/10/2019	125
Annual Kids carnival 'Navoudit' was organized by NSS in association	17/11/2019	17/11/2019	1500

with Youth for Seva		

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solid waste management- To ensure that waste management is to the maximum we started a manure plant in the college campus which converts the solid and green waste from the canteen and the remaining campus into manure. This can then be used with the plants in the college. The college produced fungal compost which is a much faster process than the traditional composting method. 2. Utilization of waste RO plant- The college has installed an RO plant for clean water consumption of students. An RO plant, however, is known to waste a lot of water. To mitigate this waste we began using this wastewater by diverting it to the washrooms, watering of lawns and gardens and other housekeeping purposes. 3. Constructing a green building thereby reducing the energy need-The college recently completed the construction of a new building which has been constructed following green designs to allow maximum natural light inside the classrooms to make the use of electricity based lights minimal thereby reducing its consumption. 4. Installation of LED lights even during student festivals- To ensure energy efficiency only LED light bulbs are now used in the college. Even during the college festival only LED lights are used and recently the computer lab required some refurbishing and only LED bulbs were installed. 5. Water harvesting system- The college has installed a water harvesting system to raise the water table. 6. Plantation drive-To fight the menace of global warming and to create a better environment the college organised plantation drive and plantation rally to spread awareness for the same.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The two best practices we follow at Maitreyi are: I. Ecological consciousness: Maitreyi has a tradition of observing green practices and is consistently expanding its horizons when it comes to caring for the environment and endorsing attitudes of preservation. • We have won the best garden prize awarded by the University of Delhi for several years and are proud of a lovingly maintained green campus. • We have been awarded the 'Plastic Free Campus' title for maintaining a plastic free campus and reducing our single-use plastic consumption. • We undertake Carbon Footprinting to be more aware of our effect on the planet. • We were also awarded the second best 'Clean and Green Campus' prize for our initiatives that promote the classic reduce-reuse-recycle philosophy. • Also, an exemplary initiative taken by the students of Maitreyi is to reduce any paper wastage through decorations made during different festivals. We use only handmade decorations which are prepared in house by the students of Maitreyi often using recycled paper and are used repeatedly. • We also own a rose garden, a herbal garden and a rock garden which doubles up as a specimen area for students to research on while also inculcating the essential value of catering to the environment in them. These gardens have been developed with much toil from the students and a dedicated team of gardeners. II. Atmanirbhar Maitreyi: At Maitreyi, we have striven for the past many years to contribute to self dependence and sustainability as an essential quality in our students. For this,

we encourage our students, under the mentorship of faculty, to launch 'Start-up's. This has the double function of saving resources or generating new resources within the college and at the same time offering the students experience and exposure to entrepreneurial capacity building. Over the last few years several start-ups have come up in Maitreyi, the details of these initiatives are as follows • Gulistan - The splendid gardens and flowering plants in the college have now been put to use by using the potted plants as gifts for invitees and guests of college. • Kriti - The Fine Arts Society of the college Aristo came up with the start up - Kriti. The art work prepared by the students is used to present to the esteemed dignitaries who visit the college. The paintings are also displayed in college events and programs for sale and have received heartening response. • Dhriti- Aims to minimise the use of pesticide laden food on campus and make farmers entrepreneurs. A totally natural organic patch was created in college where green leafy and other leafy vegetables were grown and made available on need basis to faculty and students. • Urvara- The start-up generates organic matter from solid biodegradable waste generated on campus. 120 kgs of laboratory tested Grade A organic compost was sold. • Ecohandy- An initiative to make and sell paper-based pens and aromatic paper to curb plastic usage and paper wastage has been taken up the E-cell. • Sugary Frost- Its a private baking adventure under which Ms Khyati Arora has been adopted by the E-cell. She earned a revenue of Rs 3500 this year. • Staymentor - It is a startup under the mentorship of E-Cell by Ms. Jahnvi Sharma. Staymentor aims at providing housing solutions to out stationed students of Maitreyi College.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://maitreyi.ac.in/Datafiles/cms/2021/IAQC/Best%20Practices(2019-20)%20Final.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Maitreyi has a long-standing tradition of being an institution of great integrity and ethics. We have consistently practiced and promoted inclusiveness in all spheres of our influence. We strive hard to create an environment that allows students to develop not simply academic or research interests but also cultural, community and human values. Inspired from the vedic culture we strive to retain the essence of the gurukul shiksha even in the urban environs of Delhi and attempt to encourage and facilitate a holistic growth in our students. At Maitreyi, we promote all choices for students and try to offer a support structure to help them realize their potential in the field they choose. Even through the challenging times of the lockdown the teachers sustained a warm interaction with students enabling an empowering dialogue with them. The Mentor-Mentee system was put to effective operation to see this achieved. We have a robust research centre to inculcate research attitudes from an early age. Students under the guidance of their mentors carry out research and are encouraged to publish and present their research findings enhancing their soft skills. We also have a very active placement cell that helps students bag internships or placements. In line with NEP 2018 that envisages overall growth of the students ensuring both academic and extracurricular development of students the college has active cultural societies that

operate round the year. The students participate in many national and inter college competitions winning accolades. In fact, cultural societies of our college are among considered amongst the best. To ensure requisite exposure to our students we have the online festival - Avgaahan - which sees national and international participation and gives our students the opportunity to compete across borders. We have an incubation centre in the college that works to promote entrepreneurial ideas and skills amongst the students. Meraki, the E-cell has over the last few years trained many students and helped them to establish successful business ventures that are now generating profits. We also try to extend our support systems to students of different linguistic backgrounds. The teaching process is often in bilingual mode to include students. To enable the students to use technology in Indian language we offered training to our students. The Enabling Unit of the college conducted free three Months Certificate Course of Skill Development for college students on "Applications of ICT Tools in Teaching Learning Indian Languages" in which over a hundred students participated. The college has several publications such as the peer reviewed bi-lingual and widely appreciated Journal 'Samvedna', the "Vantage" biannual peer-reviewed multidisciplinary journal as well as the college magazine and numerous departmental magazines and newsletters. These provide ample opportunities to students and faculty to share as well as gain knowledge in diverse fields.

Provide the weblink of the institution
http://maitreyi.ac.in

8.Future Plans of Actions for Next Academic Year

Keeping with the spirit of holistic growth and sensitivity and caring attitudes towards the community, environment and each other, we have future plans that will further expand the practices and policies observed and followed at Maitreyi. As a higher education institution our responsibility is not only to educate students who take admission in our college but we have responsibility towards society at large. Therefore the endeavour will be towards enhancing outreach activities, promoting language inclusiveness and activities and to create awareness about people with special needs amongst others. Maitreyi is among the few institutions that undertake annual carbon footprinting to stay aware of how we affect the environment around us and to constantly create new ways to be more responsible ecologically. In order to mitigate our carbon footprint further we plan to further enhance the existing practice of ecological consciousness which we believe is of crucial importance at this point in planetary history. We intend to further develop our herbal garden along with the rose garden and the rock gardens. These gardens are supposed to serve the dual function of academic and commercial service. The herbal and medicinal plants can serve as a research base for students and can also be monetised under the colleges E-cell initiative where they can be sold for price thus generating resources for the college. The college started a research centre and a summer internship program which ran successfully even during the pandemic induced lockdown helping our students develop research attitudes and critical thinking skills. The students are encouraged to publish their work in departmental and college magazines. To increase our outreach, international collaborations will be sought for enriching the academic and literary expertise. With the shift in mode of instruction to online teaching creation of e-resources will be in focus for facilitating student learning using quality material. Encouraging student and faculty development through online

webinars and workshops on academic, health and soft skills will be encouraged further. Thus, in keeping with our spirit we hope to continue our efforts towards attaining excellence and a holistic all rounded growth in all our stakeholders through these measures and we will sincerely progress in the direction of attaining these in the coming academic year.