



MAITREYI COLLEGE

(UNIVERSITY OF DELHI)

BAPU DHAM COMPLEX,
CHANAKYAPURI,
NEW DELHI-110021

NOTICE FOR ALL FIRST-YEAR STUDENT PHYSICAL DOCUMENT VERIFICATION

Dated: 18.10.2023

It is for information to all concerned that the students who have taken UG admission in 2024 are required to produce the following documents in originals, with a set of self-attested photocopies of the same, which they had submitted at the time of admission on DU admission portal: -

1. National Testing Agency (NTA) Score Card
2. DU-Common Seat Allocation System (CSAS) 2023 - Admission Registration Form
5. DU- Common Seat Allocation System (CSAS) 2023 – Seat Allotment Letter
3. DU-Common Seat Allocation System (CSAS) 2023 - Admission Fee Slip
 - a. Class X Marks-Sheet Downloaded from Digi locker.
4. Original Marks-Sheet issued by the Board
5. Class XII Marks-Sheet, Provisional & Character Certificate
 - a. Downloaded from Digi locker.
 - b. Original Marks-Sheet issued by the Board
6. Admit Card
7. SC/ST/ PWBD/ EWS/ CW/ KM/ ECA/ Sports Certificate (in the name of the Applicant) issued by the competent authority.
8. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) as in central list (current year).
9. Photocopy of Aadhar Card (Student & Parent)
10. Self-attested copy of Passport & VISA (for Foreign Candidates).
11. Mandatory Anti Ragging Self-Certification may be downloaded from the
12. Those students who have submitted undertaking at the time of admission are required to submit the updated documents, immediately.

IMPORTANT NOTES: -

1) The college will accept self-attested copies of documents/papers provided by the candidates admitted provisionally to various Undergraduate courses available in the college. It is made clear that if any false attestation/falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC 9viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. However, original Certificates will be returned to the candidate only, after verification as per schedule mentioned above. No request for non-production of any documents/certificate at the time of admission shall be considered under any circumstances.

2) Instead of forensic verification, Digi locker certification is valid and acceptable. Also, if, caste certificate can be verified online from official site then it is acceptable on behalf of forensic verification.

Schedule for Physical Verification

Course	Date	Room and Time	Name of the Dealing Assistant
B.A. (H) English	21-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Ankit Sudan
B.A. (H) Hindi & B.A. (H) Sanskrit	21-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Deepika Arora
B.A. (H) Economics	21-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Praveen
B.A. (H) Sociology	21-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Sandeep

B.A. (H) History	21-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Thaneshwar Pandey
B.A. (H) Political Science	21-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Tarun Mr. Naresh Kumar
B.Sc (H) Botany	22-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Tarun
B. Sc (H) Chemistry	22-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Deepika Arora
B.Sc. (H) Mathematics	22-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Ankit
B.Sc (H) Physics	22-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Thaneshwar Pandey
B.SC. (H) Zoology	22-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Komal
B.Sc. Life Science	22-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Praveen Kumar Rohit Mr. Naresh
B.Com prog	23-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Sandeep/Mr. Rohit
B.Com Hons	23-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Praveen/Ms. Komal
B.Sc. Physical Science	23-10-2024	Bamboo-1 (10am to 12.30pm)	Mr. Tarun/Ankit
B.A. Programme	23-10-2024	Bamboo-1 (10am to 12.30pm)	Ms. Deepika Arora Mr. Naresh Kumar Mr. Rohit

Haritma

Prof. Haritma Chopra
Principal