



MAITREYI COLLEGE

University of Delhi
Accredited Grade 'A' by NAAC



College to Knowledge Centre

**PROSPECTUS
2018-19**

PRINCIPAL'S MESSAGE

Dear Students,

Learning is a virtue and an asset. It not only expands our modes of perception and makes us independent and unshackled; it also makes us capable of empathy and sympathy. Our endeavour has been to contribute to Higher Education not only by enabling students to get a degree in Science, Commerce and Arts, but also by developing in them the ability to think creatively and articulate their thoughts with confidence and conviction.



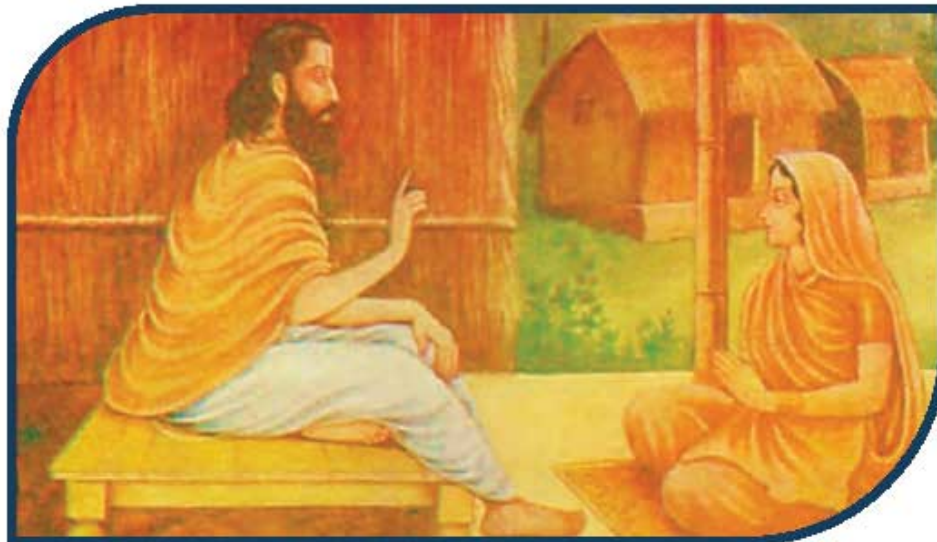
Maitreyi is committed to learning and students are offered a wide range of opportunities with necessary support, guidance and advice from the staff. They are dedicated teachers who persevere to work towards their students' betterment and make them look at the world anew. Their relentless zeal can also be seen in their research acumen which constantly strives to push boundaries. Some of our faculty members have been trained in new pedagogical strategies involving innovative blended learning in U.K. The administrative staff at Maitreyi works tirelessly to help students by facilitating a smooth transition from school to college. The lush and vibrant environs of our college are not only visually appealing; they also instill a respect for nature in the students.

Our College has seen tremendous success in recent years. Four of our Science Departments have been awarded STAR status by the Department of Biotechnology, Govt. of India. Maitreyi was accredited with 'A' grade by the National Assessment and Accreditation Council. The College was graded after a minute scrutiny of teaching methods, research skills of faculty and students, student progression and infrastructural development. The grade is a testimony to the perseverance, devotion and commitment to the ethics and values the College stands for.

We aim at maximizing students' experience. We recognize their potential and motivate them to work towards an all round development. We want that the years they spend in Maitreyi are meaningful and they gain in terms of education, skill enhancement and personality enrichment. I would request all students to apprise themselves of the various activities in the College.

We, at Maitreyi take great pride and pleasure in welcoming you to an institution which recently celebrated its Golden Jubilee with great pride and enthusiasm. These fifty years have been witness to the astounding achievements and accomplishments of our alumni, students and faculty members. They have always abided by the ideals espoused by Maitreyi and will continue to do so in the years to come. Our alumni are doing us proud both in India and abroad and I am confident that you too would be part of the success story that is, Maitreyi.

Best Wishes,
Dr. Haritma Chopra



Maitreyi College, a constituent College of the University of Delhi, was founded in 1967 by the Delhi Administration. The College community is proud to bear the name of Maitreyi, who was an eminent scholar of the Vedic period and the wife of sage Yajnavalakya. She had keen interest in philosophical knowledge and cultivated a thirst for theological truths since early age. She was interested in gaining knowledge of the Vedas, Upanishads and Sastras. Maitreyi chose knowledge over worldly possessions, when asked by her husband to make a choice between the two. The great Maitreyi Upanishad, is a contribution to the world of theology which explains with many analogies and metaphors the concept of Self, *atman*, as the ultimate reality, emphasizing the value of renunciation. The dialogue between Maitreyi and Yajnavalakya in Brihadaranyaka Upanishad shows her as an empowered woman, determined to attain self realization through knowledge. It has been our objective to weave these values into the fabric of our education system which is a blend of the best of tradition and modernity.



Golden Jubilee celebration- Five Decades of Empowering Women

Chief Guest- The Hon'ble Vice-President of India, Shri M. Venkaiah Naidu

Guest of Honour- Prof. Yogesh K. Tyagi, Vice Chancellor, University of Delhi

Special Invitee- Mr. Amitabh Kant, CEO, NITI AAYOG

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Maitreyi College is a Tobacco-Free Zone



ABOUT THE COLLEGE

The College made a modest beginning at Netaji Nagar with a staff of seventeen teachers offering only B.A. (Pass) and B.Sc. (General) courses. It has since made rapid progress both in size and stature. Presently the college campus in Chanakyapuri is spread over ten acres of land in lush green surroundings with extensive play grounds and open spaces. We have a distinguished faculty and an efficient and supportive non-teaching staff.

The College offers Honours in Science, Commerce and Humanities at the Undergraduate level and also Post-graduate courses in Mathematics and Political Science. Certificate courses in Journalism, French, Spanish and Web–designing are offered as non-credit add-on courses. There is provision for remedial coaching classes for benefit of students as and when they require it.

For an all-round development of our students, several programmes are initiated to increase awareness about health and fitness, legal aid services, disaster management and self-defence.

The College has many 'firsts' to its credit- it is the first College in the University of Delhi to offer PG Diploma in Nanotechnology and the first to adopt e-learning methodology to create teaching material and evaluation quizzes for which an e-lab has also been set up. Our college also initiated an endeavour to bridge the gap between school and college for students with special needs through seminars.

Apart from our excellence in academics, we have an established tradition of continuous achievements in the fields of sports, NCC, NSS and Cultural activities. We look forward to the whole-hearted participation and involvement of our students in the academic and cultural life of the College.

The new four-storey science block is set to be operational from the academic year 2018, which comprises of fully equipped laboratories, lecture theatres, class rooms and faculty rooms.

Professor Yogesh Tyagi, Vice Chancellor, University of Delhi laid the foundation stone of hostel recently. The four-storey residential facility would house 94 students. It will have reading room, gymnasium, a common room for recreation, an activity room, dining hall, kitchen and warden's residence. The hostel would accommodate both national and international students and rooms would be allocated on the basis of merit and distance from the College.

Ragging is strictly prohibited and will invite suspension from college

Any ragging incident may immediately be reported to Students' Union office bearers, Grievance Committee members or the Principal.

Nodal Officer Dr. Sandhya Gupta (M): 9873982571
HELPLINE NO. 24673815

COURSES OFFERED

S. No.	Course Name	General	SC	ST	OBC	PH*	NEW Sanctioned Seats
1	B.A. (Programme)	93	28	14	50	9	185
2	B.A. (H) Economics	23	7	3	12	2	45
3	B.A. (H) English	23	7	3	12	2	45
4	B.A. (H) Hindi	23	7	3	12	2	45
5	B.A. (H) History	23	7	3	12	2	45
6	B.A. (H) Political Science	47	14	7	25	5	93
7	B.A. (H) Sanskrit	16	5	2	8	2	31
8	B.A. (H) Sociology	23	7	3	12	2	45
9	B.Com. (Programme)	47	14	7	25	5	93
10	B.Com. (H)	31	9	5	17	3	62
11	B.Sc. Life Sciences	47	14	7	25	2	93
12	B.Sc. Physical Sciences with Chemistry/ Computer Science	31	9	5	17	2	62
13	B.Sc. (H) Botany	16	5	2	8	2	31
14	B.Sc. (H) Chemistry	16	5	2	8	2	31
15	B.Sc. (H) Mathematics	20	6	3	10	2	39
16	B.Sc. (H) Physics	16	5	2	8	2	31
17	B.Sc. (H) Zoology	16	5	2	8	2	31
18	M.Sc. (Mathematics)						Reservation as per University/ UGC norms 24
19	M.A. (Pol. Science)						Reservation as per University/ UGC norms 24

*as per University notification.

Keep your surroundings clean



ADMISSION CRITERIA

QUALIFICATION

A candidate who has passed one of the following examinations can be considered for admission to the first year of B.A. (Hons.)/ B.A. (Programme)/ B.Sc. (Hons.)/ B.Sc. (Programme)/ B.Com. (Hons.)/ B.Com. (Programme).

- (i) Senior School Certificate Examination (Class XII) of Central Board of Secondary Education (CBSE), New Delhi or an examination recognized as equivalent thereto or Pre-University Examination (2 years after 10 years of schooling) of an Indian University recognized by the University of Delhi.

Or

Intermediate Examination of an Indian University/ Board or an examination recognized as equivalent thereof with pass in four written subjects.

- (ii) Indian School Certificate Examination (12 years) of Council of Indian School Examination, New Delhi with pass in four written subjects.

Equivalence Criteria

For some Boards which issue consolidated mark sheets containing marks of both 11th and 12th class, the merit of such applicants shall be determined on the basis of such consolidated mark sheet.

Admission for University of Cambridge (International Examinations) Students

As per the information provided in University Bulletin 2018 (www.du.ac.in)

Note: 1) Students passing the eleven-year school examination will not be eligible for admission to any Undergraduate course in the College.

2) Gap year(s) would be no bar for purposes of admission to the Undergraduate courses.

M.A. ADMISSION

Students who wish to join post graduate courses must submit their application to the College on prescribed forms after registration in South Campus on the dates to be notified by the University of Delhi.

Names of candidates accepted for admission to M.A. will appear in the list of South Campus Office at Benito Juarez Marg, Dhaula Kuan, New Delhi- 110021.



ADMISSION PROCEDURE

For all Applicants seeking admission to the 1st year of B.A. (Hons.)/ B.A. (Prog.)/ B.Sc. (Hons.)/ B.Sc. (Prog.)/ B.Com. (Hons.)/ B.Com. (Prog.):

- The College admission committee will decide the cut-off percentage for admission to different courses and the same would be notified on the University and College website as per the schedule given in the Prospectus.
- The candidates having percentage of marks equal to or more than the notified percentage are advised to report to the teacher-in-charge of admission for the course (The name of the teacher and the room number will be notified on the College notice board).
- Eligible candidates as per the College cut-off percentage should verify the dates and time of admission.
- Admission will be strictly on merit. The College has not authorized any person/ agency to act as an admission agent. All admissions are done directly by the College authorities strictly on the basis of merit.
- Those selected for admission will be required to fill in the College application form.

I. PROCEDURE FOR CALCULATION OF 'BEST OF FOUR' SUBJECTS PERCENTAGE FOR HONOURS COURSE (For admission to Arts/ Humanities Programme):

- One Language (Core/ Elective/ Functional)
- Subject in which admission is sought (Discipline I)
- Any two other academic/ elective subjects

NOTE:

- If an applicant doesn't include the subjects given in **List A** in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.
- The following Discipline subjects of **List A** offered by the University of Delhi for admission to Undergraduate courses must be treated as Academic/ Elective subjects for the purpose of Undergraduate admission. All other subjects offered by different boards may be treated as non-elective. All the Discipline subjects must have at least a 70% component of theory exams (theory exam does not include internal assessment/ continuous evaluation etc.) in the qualifying exam for the purpose of being treated as Academic/ Elective subjects.

LIST A - List of Discipline Subjects

Arabic	English	Italian	Punjabi
Bengali	French	Legal Studies	Psychology
Botany	Geography	Mathematics	Sanskrit
Biology/ Biotechnology	Geology	Accountancy	Sociology
Chemistry	German	Persian	Spanish
Commerce/ Business Studies	Hindi	Philosophy	Statistics
Computer Science/ Informatics Practices	History	Physics	Urdu
Economics	Home Science	Political Science	Zoology



- 1) In case an applicant has studied both elective and core in a language, then core language subject will be treated as language, while elective language can be considered as Academic/ Elective subject.
- 2) The applicant must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.
- 3) (a) For admission to Honours in any language Programme, advantage of 2% in the Best Four percentage may be given to those applicants who have studied that particular elective language.
 (b) In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language {except for Honours in English and Hindi, refer (c)}, deduction of 5% will be imposed on 'Best Four' percentage.
 (c) For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.
- 4) University may define any other relevant subject as an Academic/ Elective for a particular Honours Programme.

II. PROCEDURE FOR CALCULATION OF 'BEST OF FOUR' SUBJECTS PERCENTAGE FOR B.Com. (HONOURS)/ B. Com.:

Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:

One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.

OR

One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:

- i) For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four'.
- ii) For every other subject (not listed either in List C1 or List C2), a deduction of 2.5 Percent per subject in aggregate percentage of 'Best Four'.

LIST C1 – List of Core Subjects for B.Com. (Hons.)/ B.Com.

PART 1 (Language)	PART 2 (Core Subjects)
English	Mathematics
Hindi	Accountancy
	Business Studies/ Commerce
	Economics

Note: 1) The applicant must have studied and passed Mathematics/ Business Mathematics at the qualifying examination for admission to B.Com. (Hons.).
2) For admission to an undergraduate programme, where a particular subject or a group of subjects is required for admission, the applicants must have passed in the subject/ each of the subjects concerned individually.

LIST C2 – Additional List of Subjects for B.Com. (Hons.)/ B.Com.

Botany	Geography	Legal Studies	Psychology
Business Mathematics	Geology	Philosophy	Sociology
Chemistry	History	Physics	Statistics
Computer Science/ Informatics Practices	HomeScience	PoliticalScience	Zoology
Biology/ Biotechnology			

III. PROCEDURE FOR CALCULATION OF 'BEST OF FOUR' SUBJECTS PERCENTAGE FOR B.A(Prog.)

1. One language (Core/ Elective/ Functional)
2. Any three elective subjects can be chosen. A disadvantage of upto 3% on 'Best of Four' percentage may be imposed if there is a change of stream.
3. If a candidate opts for one of the following MIL- Punjabi or Sanskrit as a subject, an advantage of upto 5% for B.A. may be given in Best of Four to students who have studied the language (MIL) upto class VIIIth and advantage of upto 8% may be given to those who have studied the language (MIL) upto class Xth and above. However, the language would be offered by College subject to a minimum strength of ten students in that course. Each such student should have studied the said MIL in which she is seeking admission, at the qualifying level in school.
4. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
5. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four' in addition to pt. 2.

IV. PROCEDURE FOR CALCULATION OF SUBJECT PERCENTAGE FOR MATHEMATICAL SCIENCES/SCIENCE COURSES.

All the subjects to be included for Basis of Selection (PCM/ PCB/ PCMB) must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only must be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of PCM/ PCB etc. For the Basis of Selection, subjects to be included (PCM/ PCB/ PCMB) must have at least 70% component of theory exams (theory exam does not include internal assessment continuous evaluation etc.) in the qualifying exam otherwise a disadvantage of 10% of the maximum may be levied on each such subject. Selection will be made on the basis of marks in the aggregate of 3 Science subjects. Language will not be considered for calculation.

For details see website: www.du.ac.in

**"Keep your eyes on the stars and your feet on the ground."
Theodore Roosevelt**



CERTIFICATES REQUIRED FOR ADMISSION

The Applicant shall be required to submit following documents in original with one set of self-attested photocopies at the time of admission:

1. Class X Board Examination Certificate
2. Class X Mark Sheet
3. Class XII Mark Sheet
4. Class XII Provisional Certificate/ Original Certificate
5. Recent Character Certificate
6. SC/ ST/ PwD/ CW/ KM Certificate (in the name of the Applicant) issued by the competent authority
7. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) caste must be in central list issued by <http://ncbc.nic.in>.
8. Transfer Certificate from School/ College as well as Migration Certificate from Board/ University are required from those students who have passed senior secondary exam from outside Delhi.
9. At least two passport size self-attested photographs.

Candidates who are unable to produce any of the above certificates because their University/ Board has not issued the same up to the last date of admission to the College, will be given provisional admission upto 31st July, 2018 by which date, they are required to submit all the relevant certificates.

Note:

1. **Original Certificates are to be submitted to the College at the time of Admission.**
2. **Original Certificates will be returned only if the admission is cancelled or proof of counseling is submitted.**
3. **The College will accept self-attested copies of documents/ papers provided by the students. It is made clear that if any false attestation/ falsified records are detected, the student will be debarred from attending any Programme in the University/ or its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him/ her.**
4. **Any person, who has been convicted of any offence involving moral turpitude, will not be admitted to course of study or permitted to take any examination of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on her.**

RESERVATION OF SEATS

In each course, seats are reserved as per following details:

(i)	Scheduled Caste	15%
(ii)	Scheduled Tribe	7.5%
(iii)	OBC (Non Creamy Layer)	27%
(iv)	Physically Challenged	5%
(v)	Widows/ Children of Military Personnel killed in war	5%
(vi)	Foreign Students	5%

For admission to the categories (iv), (v) and (vi) above, kindly refer to University Admission Bulletin 2018-19.

For any queries regarding admission in the college, contact: office@maitreyi.du.ac.in



FOREIGN STUDENTS

Foreign students who wish to join College must satisfy the course and age requirements according to the University rules. All foreign students, including those who have completed their schooling from an Indian Board may be treated as Foreign students for the purpose of their registration/ admission in the College and they may be considered for admission under 5% quota prescribed for the foreign students. No foreign student shall be admitted to the College without the prior approval from the Deputy Dean (Foreign Students) University of Delhi. The foreign applicants seeking admission to undergraduate programmes should apply online through foreign students' registry portal <http://fsr.du.ac.in> and can contact **Deputy Dean (Foreign Students' Registry), Conference Centre, University of Delhi-110007. Email: fsr_du@yahoo.com | Phone No. +91 11 27666756**

ADMISSION OF THE OBC, SC AND ST CANDIDATES AS PER UNIVERSITY GUIDELINES

1. OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 10% and SC/ ST candidates a relaxation of upto 5% of the minimum eligibility marks prescribed for the General Category candidates.
2. OBC seats will be filled up by OBC candidates alone. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC Category then the vacant OBC seats shall be filled up by other eligible candidates in accordance with the admission schedule notified by the University.
3. It is reiterated that only those OBC candidates who belong to the 'Non-Creamy Layer' and whose Caste appear in the Central List of the OBCs shall be eligible to be considered for admission under the OBC category.
4. There is no additional eligibility criteria required for students belonging to reserved categories (SC/ ST/ OBC/ PwD).
5. Candidates seeking admission under SC/ ST/ OBC category should have certificates in their own name only on the day of admission.

GUIDELINES FOR SPORTS AND ECA ADMISSIONS

1. The admission under the Sports and ECA category is centralized as per the University guidelines available on the University website.
2. The number of seats will not exceed 5% for Sports/ ECA quota.
3. An applicant being selected in the final list does not guarantee admission. Admission is subject to the availability of seats in a course/ college.
4. The date/dates for the Preliminary/ Final trials shall be notified and displayed on the University Website, College Website and the College Notice Board.

5. Not more than 15% concession in academic merit vis-a-vis general category applicants (for the last relevant cut-off) may be given for admission.
6. Merit list of the applicants selected for admission after the finals shall be notified on the College Website and Notice Board and University Website. The admission of Applicants thereafter will be completed on University Admission Portal.
7. The selected students shall submit an Undertaking at the time of admission stating that the applicant will perform for the College and University, all the years, during applicant's Undergraduate Programme of study.
8. The Applicant submitting false/ fake certificate will be debarred from admission to any Programme in any College for three years. If Applicant seeks admission on the basis of false/ fake certificates, not only admission will be cancelled, an FIR may also be registered against her.
9. The decision of ECA Admission Committee shall be final.



Assistant Professor Mr Ginmunlal Khongsai of Commerce Department, along with two students Prakriti Sharma (B.Sc. Physical Sciences) and Ankita Grewal (B.Com. Honours), won the coveted AdWords Business Award-Asia Pacific Winner title in Google Online Marketing Challenge (GOMC), 2017.



The very cooperative and helpful non-teaching staff of Maitreyi College

FEES AND OTHER CHARGES

A. GOVERNMENT FUND	
Tuition Fee 15/-p.m.	180.00
Tuition Fee 18/-p.m. for M.A.	216.00
Admission Fee	5.00
College Magazine Fee	75.00
Library and Reading Room Fee	250.00
Identity Card Fee	50.00
Garden Fee	100.00
Science Annual Charges	10.00
Water and Electricity Fee	500.00
Total (for Science Students)	1170.00
Total (for other Students)	1160.00
Total (for M.A./ M.Sc. Students)	1196.00
B. UNIVERSITY FUND	
University Enrolment Fee (only for I year students)	200.00
University Re-Enrolment Fee (for M.A./ M.Sc. I year)	100.00
University Library Development Fund (Non-Refundable) (for M.A./ M.Sc. I year)	200.00
Cultural Council Fee	5.00
Sports Council Fee	50.00
NSS Fund	20.00
WUS-DUS Fund	2.00
University Development Fund	600.00
Gender Sensitization Fee	2.00
Total (for M.A./ M.Sc. Students)	979.00
Total (for all other Students of I year)	879.00
C. COLLEGE FUND	
College Caution Money	500.00
Students Activities Fee	600.00
Games Fee	500.00
Medical Inspection Fee	50.00
Students Union Fee	100.00
Students Aid Fund	5.00
Development Fund	100.00
College Facility Fee	400.00
Building Development and Extension Fund	250.00
Science Lab. Facility Fee (for Science Students only)	1,400.00
Computer Lab. Fee {B.A. (Prog.) Computer Application/ B.Sc. (Prog.)}	900.00
Maintenance Fee	200.00
Internal Assessment Fee	50.00

Gender Sensitization Fee	8.00
Academic Society Fee	100.00
WUS-DUS Fund	3.00
Workshops/ Seminars/ Field Works	200.00
Total for B.A. (Prog.)/ B.Com/ B.A. (Hons)	3,066.00
Total for B.Com. (Hons.)/ B.A. (Prog.) with Computer Application	3,966.00
Total for B.Sc. (Hons.) Physics/ Chemistry/ Botany/ Zoology/ Maths.	4,466.00
Total for B.Sc. (Prog.) Life Science/ Physical Science	5,366.00
Total for M.A./ M.Sc. Previous Year	3,066.00
University Library Security Deposit (Refundable) (for M.A./ M.Sc. Previous)	500.00
GRAND TOTAL B.A. (PROG.)/ B.COM	5,105.00
GRAND TOTAL B.A. (PROG.) WITH COMPUTER APPLICATION	6,005.00
GRAND TOTAL B.A. (HONS.) ALL COURSES	5,105.00
GRAND TOTAL B.COM (HONS.)	6,005.00
GRAND TOTAL B.SC. (PROG.) LIFE SCIENCE/ PHYSICAL SCIENCE	7,415.00
GRAND TOTAL B.SC. (HONS.) PHYSICS/ CHEMISTRY/ BOTANY/ ZOOLOGY/ MATHS.	6,515.00
GRAND TOTAL M.A./ M.SC. PREVIOUS	5,741.00

Note: 1) University examination fee will be charged later on as and when required.

2) Students are required to give the bank account details only on her name carefully. The final and sole responsibility of cross checking the account number, bank IFSC code and every other detail lies with the student, and the college will not be held responsible for any accidental transfer of fees refund amount to an unintended recipient.

RE-ADMISSION

(a) A student of the University having failed to pass any examination of the University will be registered as an Ex-student for re-appearing in the said examination subject to the conditions laid down under the Regulations of the University relating to Conditions of Admission to University Examinations.

(b) A student of the University who was not allowed to appear in the examinations due to shortage of attendance will be re-admitted to the class he studied last in his College/ Department, within the prescribed period of registration.

(c) A student, whose name is removed from the college rolls for non-payment of fees or for any other reason, may be permitted re-admission at the discretion of the Principal on a written request on the prescribed form obtainable from the College Cashier. Such re-admission shall be on payment of re-admission fee, arrears of tuition fee and fines immediately after the permission is granted.

TERMS OF PAYMENT

Dates and mode of payment of fees and other dues by students are put up on the College notice board from time to time. If a student fails to pay her dues by the last specified date, she shall be fined at the rate of Rs. 1/- for each day of delay upto the last working day of the month and if she fails to pay her fees by the last day fixed, her name will be removed from the college rolls. Tuition fee for all the twelve months of an academic year is to be paid in one instalment.

REFUND OF FEES

When a student withdraws her name from the college rolls, fees and other dues, if any, will be refunded in the month of October in accordance with the University Rules only after submission of an application together with a clearance slip duly completed by the student concerned after the withdrawal.

REFUND OF SECURITY DEPOSIT/ CAUTION MONEY

Security deposits are refundable, but payment will be made only on application within one year from the date of withdrawal of the student from the rolls of the college and after deducting the cost of breakage, loss of books and outstanding NCC/ Sports/ NSS dues, if any. If the amount of Caution Money is not withdrawn/ claimed within one year of the student leaving the College, it shall lapse. The refund will be payable only through A/C Payee with the Accounts Section.

Conditions for Refund

- When a student applies for withdrawal of admission upto 31st July.
- When a student applies for withdrawal of admission on or after 1st August till three working days before the last date of admission (including the last day of admission).
- When admission is made inadvertently due to error/omission/commission on the part of the University/ College
- When cancellation of admission is due to concealment/ falsification of facts, submission of false/ fake certificates(s), providing misleading information by the student or for any error/ mistake on the part of the student.
- In case of Migration of a student in III semester from one college to another college (If permissible under the University rules), up to 31st August of the year of migration.
- When a student of Self Financing course applies for withdrawal of admission on or before the last date of admission.
- If a student provisionally admitted to a course on declaration of the result of his qualifying examination/ compartmental examination becomes ineligible for admission and his/her admission is cancelled.
- In case a student after his/her admission expires within one month of the last date of admission.

Quantum of fee to be refunded

- Full fee after deduction of Rs. 500/-
- Full fee after deduction of Rs. 1000/-
- Full fee.
- No fee will be refunded.
- Full fee after deduction of 20% of the total fee.
- Full fee after deduction of Rs. 1000/-
- Full fee after deduction of Rs. 1000/- provided that he/she applies for refund in the same Financial Year.
- Full fee will be refunded to his/her parents.

FEE CONCESSION AND STIPENDS

The College awards fee concession to deserving and meritorious students to the extent of 20% of the total fees collected during the year according to rules. Applications on prescribed form are to be submitted to the Account Section by 31st August, 2018.

The College also provides exemption of Tuition fee and Admission fee to all Scheduled Caste/ Tribe students whose parents' income is below taxable limit, on production of a certificate fulfilling the necessary conditions.

FREESHIP

1. The College provides Freeship to students whose parental income does not exceed Rs. 15,000/- per month.
2. The total amount granted to each such student is Rs. 380/- per annum which includes basic tuition fees of Rs.180/- and development fee of Rs. 200/-.
3. Freeship is open to students of all categories i.e. General/ SC/ ST/ OBC.
4. Forms for Freeship to be filled in the month of September can be obtained from the College office.

Note: 1) For refund of fees contact: accounts@maitreyi.du.ac.in

2) Amount of refunded fee will be credited to the Student's Bank Account as per the bank account details provided by the student in the withdrawal form. No cheque/ cash will be issued.

RULES OF DISCIPLINE AND ATTENDANCE

Every student admitted to the College is required to maintain discipline and good conduct in and outside the College during the period of her stay in the College (ragging in any form is strictly prohibited). Violation of discipline rules and acts of ragging, sexual harassment etc. are punishable according to the following Ordinances:

Ordinance XV- B- Discipline

Ordinance XV- C- Anti-ragging

Ordinance XV- D- Sexual harassment

Ragging is strictly prohibited and will invite suspension from College. The College will adhere to guidelines issued by the Honorable Supreme Court in such matters. A copy each of the above ordinances will be made available to all students at the time of admission along with identity card. Students are required to read these rules carefully and ensure good conduct and behavior during their stay in the College. Any ragging incident may immediately be reported to Students' Union office bearers, faculty advisors or the Principal.

RULES OF ATTENDANCE

1. According to the provisions of Ordinance VII of University of Delhi, it is compulsory for every student to attend at least $\frac{2}{3}$ rd i.e. 66.66% of the Lectures, Practical and Tutorials/ Preceptorial separately held every semester. A student who is short of attendance in Lectures or Practical or Tutorials/ Preceptorial will not be ordinarily allowed to take the University Examination.
2. At the end of every month, the college will upload attendance of all students on the college website. The college shall not be liable to intimate individually every student about her attendance record/ shortage from the concerned Teachers/ Teachers-in-charge.
3. Students who fall ill should inform the college within a week of their illness and submit the medical certificate within 15 days of their re-joining after recovery from illness. Medical certificate after this period may not be accepted.
4. Benefit of attendance of exclusion of not more than $\frac{1}{3}$ rd of the number of Lectures/ Practical/ Preceptorial on medical grounds or on grounds of active participation in cultural activities may be given to the students as per University rules subject to the approval of the College authorities.



EXAMINATION AND PROMOTION

1. There are two components for evaluation:
 - a. Internal Assessment (Continuous Evaluation)
 - b. End-Semester Examination

25% of the maximum marks in each paper are assigned for Internal Assessment and remaining 75% marks are for the End-Semester Examination.
2. The Internal Assessment is based on tutorial work/ class preceptorial/ assignment and attendance. The respective weightage being 10%, 10% and 5% respectively.
3. The internal assessment marks will be shown separately in the Mark Sheet issued by the University and these marks will be added to the semester examination marks for determining the division obtained by the student.
4. There will be a University Examination at the end of each semester.
5. Science students will be evaluated continuously throughout the semester besides their end-semester exam both for Theory and Practical.
6. No concession in attendance is given to a student joining a course late or being transferred to a course.
7. Students falling short of attendance are liable to be detained and not allowed to take the final examination. Minimum attendance required is 66.66%.
8. The students shall fill the examination forms at the time of admission/ readmission to a particular course of study for a particular semester after payment of the prescribed examination fee. For example, a student taking admission in Part I of a particular course shall fill up separate examination forms for the I and II semester along with the admission form and so on for the rest of the semesters (i.e. Part II and III). The examination fee collected shall be sent immediately to the examination wing.

Note : Parents are requested to regularly check attendance of their ward at the beginning of every month at www.maitreyi.du.ac.in

SCHOLARSHIPS AND PRIZES

Delhi University holds a competitive examination in the month of October each year for the award of All India Entrance Scholarship of Rs. 250.00 per month or as per University guidelines tenable for three years to students of B.A. (Hons.) and B.Sc. (Hons.). Desirous students may apply along with an examination fee of Rs. 50.00 on the prescribed forms available at the Examination Branch-VII (i) of the University of Delhi. Applicants may enquire from the College office for any other details.

"Self-esteem is the reliance on one's ability to think."

Ayn Rand

SCHOLARSHIP TO SC/ST STUDENTS

Candidates belonging to Scheduled Castes/ Tribes are awarded scholarships by the States to which they belong. Such students are advised to obtain application forms from the Accounts Section immediately after their admission and submit the same duly completed along with the required certificates on or before 20th August, 2018. Claims for scholarship by a student will be entertained only if she submits her application on time.

The continuance of any Freeship, Scholarship or Grant of other privileges depends on satisfactory academic progress, regular attendance, discipline and good conduct. Every stipend holder has to abide by the College rules and regulations.

ACADEMIC PRIZES

1. Prizes are awarded to the College topper in each course, each year, provided the aggregate is 55% or above.
2. Radha Sairam Memorial Award to the Best Student of Chemistry (Hons.) 1st year.
3. Durga Devi Memorial Prize to the Best Student of Chemistry (Hons.) 2nd year
4. Dr. Savita M Datta Memorial Prize to the Best student of Physics (Hons.) all three years.
5. Dr. Sita Srivastava Memorial Award of Rs. 11000/- along with trophy to the best all-rounder student from II or III year.
6. Prof BL Verma Memorial Scholarship for needy students (Annual Fees Waiver).
7. Late Smt. Lajwanti Chawla and Late Shri Nand Lal Chawla Scholarship for the best student of 3rd year, one each from Hindi (Hons), Commerce and Science stream.

SPORTS SCHOLARSHIP

Scholarships and Freeship are given on the basis of performance and achievements in sports.



EXTRA CURRICULAR ACTIVITIES

SPORTS

Facilities are available for individual and Team Games such as Archery, Athletics, Basketball, Baseball, Badminton, Cricket, Football, Fencing, Handball, Judo, Netball, Powerlifting, Softball, Taekwondo, Volleyball, Weightlifting, Wrestling and Yoga. Sports students have brought laurels to the college by winning in sports events at various levels.



NCC AND NSS

Our College maintains three companies of NCC which are actively associated with all projects of NCC. NCC cadets were also selected for YEP (Youth Exchange Programme) 2017 Singapore and Raj Path Squad 2018. The NSS unit of the College is engaged in many community activities, chief among them being- **Adult Literacy Camps, Blood Donation Camps, working with the Blind Relief Association and Spastics Society.** It also campaigns against drug abuse and is actively involved in projects related to environmental issues.

STUDENTS' UNION

Maitreyi College is proud of its active, vibrant, well-balanced and responsible Students' Union. It comprises of elected representatives of the student body who undertake the task of organizing co-curricular activities for various inter and intra-College competitions. They are guided by a group of faculty advisors who help to coordinate their activities. Students are encouraged to join music, dance, dramatics, debate and fine arts societies. **'RHAPSODY'** the inter-College festival, organized by the Students' Union every year in winter is one of the most eagerly awaited events of the College.



Note: All students are required to join at least one of these co-curricular activities, viz. NCC, NSS and Sports.

THE COLLEGE MAGAZINE

The College brings out a magazine annually. The literary and creative talent of the students are given adequate expression through their contribution to the magazine.

ACADEMIC ASSOCIATIONS

Each department of the College runs its own academic association. Through these associations, classroom teaching is supplemented with seminars, workshops, exhibitions, debates, educational tours, field work and lectures given by eminent persons.

STUDENTS' SOCIETIES

ZEAL-Western Dance Society

Zeal, the western dance society of the College is defined by its bounteous energy, unrelenting dedication, creativity and passion for dance. Apart from winning the first position in Inter-College dance competitions at renowned Colleges like St Stephens College, Dayal Singh College, PGDAV College, Manav Rachna International University, BIMTECH, Motilal Nehru College, etc, Zeal also won Delhi Dance Fever all round which is an external competition.



NRITYAKRITI-Indian Dance Society

Indian Dance Society of the College not only exhibits dance forms of different states but also attempts a creative synthesis of classical and folk-dance forms. It won the 1st position in Group Performance at AIIMS, Manav Rachna International University, IIT Kanpur, Gargi College, PGDAV College, Dyal Singh College, Miranda House, Maharaja Agrasen College, Bharati College, Daulat Ram College, Sri Venkateswara College, Amity University Noida.

RIYAAZ-Music Society

Riyaz, the Music Society showcases capabilities in classical, semi-classical, sufi, ghazal, Bollywood and other genre of light music. Over the years, the music group has transformed into a coordinated, well-organized and dedicated band of talented girls, and won the 1st position in Indian Choir at AIIMS, Mata Sundri College, SGND Khalsa College, Bharati College, BULMIM, Maharaja Agrasen College, Maulana Azad Medical College, and SRCC.



TRENCHANT-Debating Society

Trenchant, English Debating Society participates (both inter College and Inter University) in diverse streams of CD, PD, MUN, paper presentations, writing competitions etc. and wins several prizes and acclaim.

ABHIVYAKTI-Dramatics Society

Abhivyakti secured the 1st position at Lady Irwin College, Maulana Azad College and Dyal Singh College, for its production 'Daag-e-Daman'. Abhivyakti's annual stage production of the year 'कसेमय', bagged the 1st position at Oasis, BITS Pilani and Sahitya Kala Parishad.



GALORE-Fashion Society

The fashion society astounds one and all with its unconventional and novel approach towards design and clothing. Their fashion shows are not only a riot of colors, they are theme based and the themes always innovate upon topical issues. With its theme 'Break the Hashtag', Galore won 1st prize at Daulat Ram College, World School of Design, IIT Delhi, G.L. Baja, Sri Aurobindo College, Motilal Nehru College, and Lingaya's University.

ARTISTO- Finearts Society

Artisto is the newest society to be formed in the College. It aims to rejuvenate the seeds of creativity amongst students and retain as resplendent memory for the College. The artists of the team bagged 1st prize at Shivaji College, Lady Hardinge Medical College and Dyal Singh College.



PRAKRITI- Eco Club

PRAKRITI, the Eco Club of Maitreyi College organizes several activities aimed to generate awareness on important environmental issues. Educational trips and participatory events are planned throughout the year to provide the students a platform to observe ecosystem, analyze its significant role, sensitize mindsets towards the environment. The students actively participate in vermicomposting, anti-cracker awareness and plantation drives.

VISTA-Photography Society

Vista helps to encourage students with sheer interest in the field of photography to build up their skills and abilities. The main events of this society in 2017-18 were **Photowalks** to Nehru Park, India Gate, Majnu Ka Tila, Chandni Chowk, and Republic Day Parade exhibitions and covering of various College events. Vista also works in collaboration with Delhi University Photographers Club and actively takes part in their photography events including photo walks, competitions, and workshops.



FACILITIES

LIBRARY AND READING ROOM

The Library block is located in a spacious two storied building. The ground floor houses the book stacks, the periodical section and the circulation counter. The first floor has a separate reference section and reading room facility for students and staff. The library has an extensive collection which includes print and non-print material as well as e-resources like CDs, DVDs, e-journals, e-books. The Library has a corpus of more than 97,887 print books and 671 CDs. It subscribes to 61 Print journals and 19 Newspapers. Our library is computerized using SOUL software developed by INFLIBNET (an autonomous IUC of UGC). The circulation of books is done through the automation software. The facility of a photocopier is provided in the library reference section. The college library has taken the membership of Developing Library Network (DELNET). It consists of a huge number of e-resources like e-journals, e-books, online dictionaries, thesis and dissertations etc. The library has designed and created its own Institutional Repository (IR) which contains all the syllabi and question papers of previous years. It also contains the research papers of the faculty and as well as students.

INTERNET FACILITY AND ELECTRONIC INFORMATION RESOURCE CENTRE

The e-library and resource centre in the library with computers, (provided by the University of Delhi) offers the students access to internet and print out facility free of cost. The electronic resources subscribed by Delhi University and UGC-infonet resources are accessible here. The college library also subscribes to e-books/ journals/ Databases through N-LIST. Any user can access these resources at the College or at their own place through internet. The college has setup Wi-Fi LAN connectivity with 19 APs. Video conferencing equipments are also available in the college to conduct virtual classes.

LABORATORIES

The College has 15 very well equipped laboratories for Practical in subjects like Computer Science, Chemistry, Botany, Zoology, Physics and Electronics. A new Science Block will be functional in the upcoming session.

BOOK STORE

The College bookstore offers a wide selection of texts and other books. Various stationery items and mementos are also available.



GARDEN

The College is proud of its beautiful lawns, plants and flowers which regularly win trophies from the University. The College garden and lawns are a treat for the eyes and a pleasure for the senses. The students are encouraged to keep the lawns clean and untrodden. The addition of the Herbal Garden has added to the diversity of plants in the College premises. There are over 40 medicinal herbs, shrubs and creepers. The college garden and lawns won high praise this year at the University Annual Flower Show 2018 with the award of the 'THE DESHBANDHU COLLEGE CUP' for the best lawn among the institutes and colleges and THE DEPARTMENT OF PERSIAN CUP for the best garden of a college. The college won 17 prizes in different cut flower categories. The Golden Jubilee Celebrations were held in the award winning garden premises. The beautiful garden was highly appreciated by the Vice Chancellor and guests.

COLLEGE CANTEEN

The College canteen serves as a pleasant eating and meeting place for students.

RO PURIFIED DRINKING WATER

As part of infrastructure development an RO System along with water dispensers has been installed to cater to the entire college building with a capacity of 1000 liters per hour.

SURVEILLANCE SYSTEM

CCTV network of 16 cameras have been installed for enhanced security of the college and a public address system has been put in place for faster intra-college communication and announcements.

MEDICAL ROOM

The College medical room provides basic medicines and has first-aid facilities if the need arises. A Staff Nurse is present in the medical room every day and a doctor visits the College on appointed days.

PLACEMENT CELL

The objective of the placement cell is to identify the talents available among the students of the College, to nurture and harness and guide them towards the right career. The cell conducts seminars, placement and internship drives for the students of the college followed by extensive promotion of placement cell events as well as the events of Central Placement cell, Delhi University. In the placement drives conducted in 2017-18, students secured placement in Ernst and Young- Global Delivery Network, IPAF, Global Arcus, NIIT, Decathlon, GENPACT, Jamboree and internships in Indian Exhibition Industry Association, Quirius, Young Leader Initiative, PUMA, Youth Alliance, Snapshots etc. The cell has been actively involved in conducting seminars on CV building, Information about entrance exams such as CAT, XAT, CMAT, CIVIL SERVICES, BANK PO etc.

ENABLING UNIT

The Enabling Unit provides internet, scanning (in bi-lingual mode) and printing facility to its all members and students. The Enabling Unit also provides writer facility for UGC-NET Examination to PwD candidates at Maitreyi College Centre. The Enabling Unit has Writer's and Reader's Bank as per new examination policy of Delhi University for Persons with Disabilities. This bank always helps the students as well as faculty members of PwD category, whenever required.

LEGAL AID CELL

The College is associated with the Delhi Legal Services Authority, which works towards the constitutional obligation of the state to ensure legal aid and guidance for the College community.

INTERNSHIP/ PROJECT

The college offers summer internship programs for Maitreyi students pursuing undergraduate program and also provides a platform to students from different institutes/ universities to do internship and projects during post graduation.

SHORT-TERM/ADD-ON COURSES

Maitreyi strives to provide its students with a firm knowledge base and unique skills so that each one can create her own special niche in any area of work. Skill training leads to overall enhancement of employability which is the need of the hour. The classes are held in the College Campus and 6hrs/ week is required by most courses. Classes are scheduled after regular teaching hours. Fees is different for different courses. For further queries: shortterm.maitreyi@gmail.com. This year the following add on courses are being offered:

S.NO.	COURSE	DURATION
1.	French	One year Certificate (Diploma, if approved by GRS department)
2.	Spanish	One year Certificate (Diploma, if approved by GRS department)
3.	Web-Designing	Three months Certificate
4.	Journalism	Three months Certificate

EDUCATIONAL TRIPS

One day Educational trips (funded by the college) are organized by various departments to rejuvenate the students and provide them first-hand experience.





ALUMNI ASSOCIATION

Old Students' Association of Maitreyi organizes a get together once a year in the College premises to honour our alumni. Maitreyi takes great pride in the achievements and contributions of all its alumni. Some of our distinguished alumna are :

1. **Squadron leader Veena Saharan** is the only woman pilot who has qualified as Captain to fly IL-76, transport ac, largest (190,000kg) in the inventory of Indian Air Force.
2. **Ms. Jyoti Chali** is Founder, President and CEO of Banyan Solutions. She won the Women of distinction, 2016 award by New York magazine. She combined her technology skills with her passion for healthcare and formed 'Banyan Solutions, Inc.' a Medical transcription and Medical Billing Company.
3. **Dr. Prem Mohini** (Ph.D. and MS in Biochemistry, and a Specialized Certificate in Clinical Trials and Administration) is a pre-clinical hands-on researcher, project leader, and a presenter in academic sector.
4. **Dr. R. Mahalaxmi** (Ph.D in Carnatic Music, DU) is a professional singer and is also recipient of the 'Asian Peace Award'. She was awarded the Title 'Miss Nightingale' by the Delhi Tamil Education Association (DTEA) in the year 1998 for excellence in Music.
5. **Ms. Ranjani Rao** is academic advisor with the Department of Computer Science at Purdue University.
6. **Ms. Aastha Gandhi** is currently a part of the research project: 'Cultures of the Left' between Jawaharlal Nehru University and University of Warwick, UK. She is a regular member of World Dance Alliance.
7. **Ms. Pooja Shali** is a principal correspondent with the English News Channel – **Times Now**.
8. **Ms. Vijeta Sharma** has been an assistant director for several Bollywood films. She has a Hollywood documentary based on Swarovski to her credit. She is also a professional mountaineer and has climbed 6 thousander and 7 thousander peaks. She also worked as an official reporter for the Government of Uttarakhand.
9. **Ms. Manya Narang** is a professional singer and one among the top 8 finalists in Indian Idol 2017. She has won many regional and state level awards.
10. **Ms. Kritika Sobti** is a successful model who has appeared for several companies like Oriflame, Nikon, Fabindia, Sabhyata, Bonsoir, Vogue, Radio Nasha 107.2 FM and Radio Fever 104 FM etc. Recently she has also featured in various chartbusters.
11. **Dr Latika Nath Rana** one of India's foremost experts on tigers, is a Wildlife Biologist with a PHD from Oxford. The National Geographic documented her life and work and tagged her the 'India's Tiger Princess'. Currently she continues to live and work in the field, where each day is a fight to keep the impending threat of tiger extinction at bay, despite a major lack of funds.
12. **Major Poonam Sangwan** Currently posted in Akhnoor, a recipient of the prestigious Vishisht Sewa medal and Chief of Army Staff commendation card for exemplary and distinguished services, she has scaled numerous heights, literally and figuratively. She was a part of the Indian Army Everest expedition in 2012, a testimony to her tremendous potential and perseverance.

13. **Dr. Livleen Shukla** Principal Scientist at Indian Agricultural Research Institute has published widely in both English and Hindi-a feat worth emulating, with more than 50 publications to her credit. She also contributes to the society at large through her research projects.
14. **Dr. Ipsita Roy** an Associate Professor at National Institute of Pharmaceutical Education and Research (NIPER), a recipient of the prestigious, Alexander von Humboldt Research Fellowship, Germany; has mentored many PhD students and has a hundred publications of international repute to her credit.
15. **Ms. Soumitra Dev Burman** a professional singer, she was honoured with the Best Singer Award by the Sangam Kala Group, New Delhi and Best Singer Award, Pratishruthi in Assam for three consecutive years. A Human Resource Development (HRD) Scholarship holder, Ministry of Tourism, she has worked as an All India Radio Artist and dubbed for films and various albums.
16. **Dr. Neera Sen Sarkar** currently associated with Kalyani University, Kolkata, West Bengal, has supervised several PhDs, authored various books and published her research in journals of National and International repute. For her astounding contribution to her field she was awarded the Fast Track Young Scientist Award from Science and Engineering Research Board, New Delhi.
17. **Ms. Sonal Rihani** star performer a blend of valour and glamour, Miss India Kolkata 2014, a finalist for Miss India 2014, cover girl for Femina West Magazine, among other things and, she has done numerous shows such as India Couture Week 2017 and Femina Style Fashion Fiesta Season 4 and 5.



DEPARTMENTS AND FACULTY

BOTANY DEPARTMENT

Dr. Rina Majumdar, M.Sc., Ph.D.
 Dr. Alka B. Vadakan, M.Sc., M.Phil., Ph.D.
 Dr. Renuka Kashyap, M.Sc., Ph.D.
Dr. Adesh Rani, M.Sc., Ph.D. (Incharge)
 Ms. Divya Singh, M.Sc., M.Phil.
 Dr. Atika Chandra, M.Sc., M.Phil., Ph.D.

Dr. Rama Sisodia, M.Sc., Ph.D.
 Dr. Sandeepa Singh, M.Sc., M.Phil., Ph.D.
 Dr. Pooja Baweja, M.Sc., M.Phil., Ph.D.
 Dr. P. Kavita, M.Sc., M.Phil., Ph.D.
 Dr. Anamika Singh, M.Sc., Ph.D.

CHEMISTRY DEPARTMENT

Dr. Amritha Anand, M.Sc., Ph.D.
 Dr. Pinkey Bajaj Gandhi, M.Sc., Ph.D.
 Dr. Sandhya Gupta, M.Sc., Ph.D.
Dr. Padma Saxena, M.Sc., Ph.D. (Incharge)
 Dr. Gita Batra Narula, M.Sc., Ph.D.
 Dr. Manju Mehta, M.Sc., Ph.D.
Dr. Haritma Chopra, M.Sc., Ph.D. (Offg. Principal)
 Dr. Lata Nohria, M.Sc., M.Phil., Ph.D.

Dr. Ramesh Kumari, M.Sc., Ph.D.
 Dr. Rajni Johar Chhatwal, M.Sc., Ph.D.
 Dr. Pratibha Chaudhary, M.Sc., Ph.D.
 Dr. Hema Bhandari, M.Sc., Ph.D.
 Dr. Ritu Gaba, M.Sc., Ph.D.
 Dr. Lata Vodwal, M.Sc., Ph.D.
 Dr. Ankita Chaudhary, M.Sc., Ph.D.
 Mr. Kamal Sharma, M.Sc., M.Phil.

PHYSICS DEPARTMENT

Dr. Sadhana Pandey, M.Sc., M.Phil., Ph.D.
 Dr. Neelima Rani, M.Sc., Ph.D.
 Dr. Veena Mishra, M.Sc., M.Phil., Ph.D.
 Dr. Poonam Juneja, M.Sc., Ph.D.

Dr. Ritu Dhingra, M.Sc., Ph.D.
 Dr. Shalini Lumb Talwar, M.Sc., Ph.D.
 Ms. Polly Biswas, M.Sc.
Dr. Swapna Ray Jain, M.Sc., Ph.D. (Incharge)

ZOOLOGY DEPARTMENT

Dr. Nita Aeron, M.Sc., Ph.D.
 Dr. Versha Goel, M.Sc., M.Phil., Ph.D.
 Dr. Jyoti Singh, M.Sc., M.Phil., Ph.D.
 Dr. Renu Gupta, M.Sc., M.Phil., Ph.D.
 Dr. Brototi Roy, M.Sc., M.Phil., Ph.D.
Dr. Meena Yadav, M.Sc., Ph.D. (Incharge)

Dr. Luni, M.Sc., Ph.D.
 Dr. Rakhi Gupta, M.Sc., M.Phil., Ph.D.
 Dr. Anshu Arora Anand, M.Sc., Ph.D.
 Dr. Archana Aggarwal, M.Sc., M.Phil., Ph.D.
 Dr. Shilpa Bharti, M.Sc., Ph.D.
 Dr. Jaspreet Kaur, M.Sc., Ph.D.

MATHEMATICS DEPARTMENT

Ms. Rajni Gupta, M.A., M.Phil.

Ms. Elizabeth Michael, M.Sc., M.Phil. (Incharge)

Ms. Geetan Manchanda, M.A., M.Phil.

COMPUTER SCIENCE DEPARTMENT

Ms. Manju Bhardwaj, MCA

Dr. Veena Ghuriani, MCA, Ph.D. (Incharge)

Ms. Shikha Badhani, MCA

Ms. Jyotsna Talreja Wassan, M.Sc.

ENGLISH DEPARTMENT

Ms. Smriti Singh, M.A., M.Phil.

Ms. M. Tianla, M.A., M.Phil. (Incharge)

Ms. Rachna Sirohi, M.A., M.Phil.

Ms. Manisha Saluja, M.A., M.Phil.

Dr. Monica Chhabra, M.A., Ph.D.

HINDI/ PUNJABI DEPARTMENT

Dr. Surinder Kaur Malhotra, M.A., M.Phil., Ph.D. (Incharge)

SANSKRIT DEPARTMENT

Dr. Pramod Kumar Singh, M.A., M.Phil, Ph.D. (Incharge)

Dr. Sushil Kumari B.A, B.Ed., M.A.,
M.Phil., Ph.D.

COMMERCE DEPARTMENT

Dr. Ramesh Mandhan, M.Com., M.Phil., Ph.D.

Dr. Suman Gupta, M.Com, Ph.D.

Dr. Madhu Jain, M.Com, Ph.D. (Incharge)

Ms. Nirmala Chauhan, M.Com.

Dr. Prachi Bagla, M.Com, M.Phil., Ph.D.

Ms. Sonal Babbar, M.Com.

Ms. Shaifali, M.Com, PGDOM

Ms. Jyotsna, M.Com.

Mr. Ginmunlal Khongsai, M.Com.

Ms. Latika Poswal Tanwar, M.Com.

Ms. Shweta, M.Com, M.Phil.

Ms. Vidisha Garg, M.Com.

Ms. Neha, M.Com.

ECONOMICS DEPARTMENT

Ms. Rachna, M.A., M.Phil.

Ms. Aruna Saluja, M.A., M.Phil.

Ms. Nidhi Chand, M.A., M.Phil.

Dr. Saroj Rani, M.A., M.Phil., Ph.D.

Ms. Priti Arora, M.A., M.Phil. (Incharge)

Ms. Antima Jain, M.A.

Ms. Artika Vats, M.A.

Ms. Nupur Kataria, M.A., M.Phil.

Ms. N. Shradha Varma, M.A.

HISTORY DEPARTMENT

Dr. Ranjana Bhattacharya, M.A., M.Phil., Ph.D.
(Incharge)

Ms. Kanti Arora, M.A., M.Phil.
Dr. Ritu C. Kumar, M.A., M.Phil., Ph.D.

POLITICAL SCIENCE DEPARTMENT

Dr. Vishnu Priya, M.A., M.Phil., Ph.D.
Ms. Yogam Dutta, M.A., M.Phil.,
Dr. Raj Lakshmi, M.A., M.Phil., Ph.D.

Dr. Kiran Pandey, M.A., M.Phil., Ph.D. (Incharge)
Mr. Yogesh Chaurasia, M.A.
Dr. Mithila Bhagat, M.A., Ph.D.

SOCIOLOGY DEPARTMENT

Ms. Manjula Saxena, M.A., M.Phil. (Incharge)
Dr. Mala Kapoor Shankardass, M.A., M.Phil., Ph.D.

Ms. Anurita Jalan, M.A., M.Phil.
Dr. Gopi Devdutt Tripathi, M.A., M.Phil., Ph.D.

SPORTS

Ms. Shipra Verma, M.P.Ed., M.Phil. (Incharge)

LIBRARIAN

Dr. Pardeep Rai, M.A., M.L.I.Sc., M.Phil., Ph.D.



Grievance Committee for Redressal of Grievances relating to Undergraduate Admission 2018-19

Dr. Nita Aeron	nitzaeron@rediffmail.com	9818219372
Dr. Rajni Johar Chhatwal	rajnijohar21@gmail.com	9643676309
Mr. Ranjeet Singh	ranjit2221@gmail.com	9990086699

Special Categories Admission Enabling Committee 2018-19

Ms. Smriti Singh	English Department	8130789917
Dr. Pramod Kumar Singh	Sanskrit Department	9717189242
Mr. Yogesh Chaurasia	Political Science Department	9868485583
Mr. Sameer Saini	Administrative Officer	9654528939
Ms. Kamlesh Bhalla	Senior Assistant	9871073949

Help Desk Committee for Undergraduate Admission 2018-19

Ms. Saroj Rani	sarojmu119@gmail.com	9910767873
Mr. Chet Ram	cram3659@gmail.com	9818427242
Ms. Shweta	shwetapandey277@yahoo.com	8130571583

MAITREYI COLLEGE



STAR STATUS
conferred by
DEPARTMENT OF BIOTECHNOLOGY
GOVERNMENT OF INDIA

Students staying in the PG or private hostels are required to submit their present address with phone numbers and intimate the changes, if any.

OPTIONAL SUBJECTS/ PAPERS

THE COLLEGE SHALL BE OFFERING THE FOLLOWING SUBJECTS/ PAPERS AS GENERIC ELECTIVE/ DISCIPLINE SPECIFIC ELECTIVE

GENERIC ELECTIVE SUBJECTS FOR B.A./ B.Com. (HONOURS)				
SUBJECT	I Semester	II Semester	III Semester	IV Semester
COMMERCE	Insurance and Risk Management	Investing in Stock Markets	Business Statistics	Economics and Regulation of Domestic and Foreign Exchange Markets
COMPUTER SCIENCE	Introduction to Programming	Introduction to Database Systems	Computer Networks and Internet Technologies	Information Security and Cyber Laws
ECONOMICS	Introductory Microeconomics	Introductory Macroeconomics	Indian Economy -I	Public Finance
ENGLISH	Academic Writing and Composition	Readings in Indian Diversity	Media and Communication Skills	Language, Literature and Culture
HINDI	हिन्दी सिनेमा और उसका अध्ययन	पटकथा और संवाद लेखन	भाषा और समाज	हिन्दी का वैश्विक परिदृश्य
HISTORY	Delhi through the Ages	Issues in the Contemporary World 1945 -2000	The Making of Contemporary India	Inequality and Differences
MATHEMATICS	Calculus	Linear Algebra	Differential Equations	Numerical Methods
POLITICAL SCIENCE	Nationalism in India	Gandhi and the Contemporary World	Understanding Ambedkar	United Nations and Global Conflicts
SANSKRIT	Basic Sanskrit	Fundamentals of Indian Philosophy	Basic Principles of Indian Medicine System	Computer Applications for Sanskrit
SOCIOLOGY	Indian Society: Images and Reality	Family and Intimacies	Rethinking Development	Gender and Violence

GENERIC ELECTIVE PAPERS FOR B.Com. (PROGRAMME)	
V Semester	VI Semester
Principles of Microeconomics	Principles of Macroeconomics

GENERIC ELECTIVE SUBJECTS FOR B.Sc. (HONOURS)				
SUBJECT	I Semester	II Semester	III Semester	IV Semester
BOTANY	Biodiversity (Microbes, Algae, Fungi and Archegoniate)	Plant Ecology and Taxonomy	Plant Physiology and Metabolism	
CHEMISTRY	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons	Chemical Energetics, Equilibrium and Functional Group Organic Chemistry I	Solutions, Phase Equilibrium, Conductance, Electrochemistry and Functional Group Organic Chemistry II	Molecules of Life
MATHEMATICS	Calculus	Linear Algebra	Differential Equations	Numerical Methods
PHYSICS	Electricity and Magnetism	Mechanics	Waves and Optics	Thermal Physics
ZOOLOGY	Animal Diversity	Human Physiology	Food Nutrition and Health	

GENERIC ELECTIVE AND SKILL ENHANCEMENT SUBJECTS FOR B.A. (PROGRAMME)		
	III and IV Semester	V and VI Semester
GE		Economics Commerce Computer Science Hindi History Punjabi Sociology
SEC	Computer Science	Economics
	Economics	English
	Hindi/ Punjabi/ Sanskrit	Political Science
	History	Sociology
One subject is to be chosen in each semester .		

**"In the middle of difficulty lies opportunity."
Albert Einstein**

DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.A. (HONOURS)				
SUBJECT	V Semester		VI Semester	
	DSE I	DSE II	DSE I	DSE II
ECONOMICS	I-A International Economics I-B Public Economics	II-A Political Economy I II-B Applied Econometrics	I-A Money and Financial Markets I-B Political Economy II	II-A Comparative Economics Development II-B Environmental Economics
ENGLISH	I-A Modern Indian Writing in English Translation I-B Literatures of the Indian Diaspora	II-A Science Fiction and Detective Literature II-B Literary Criticism	I-A Literature and Cinema I-B Literary Theory	II-A Partition Literature II-B World Literature
HINDI	1 हिन्दी की मौखिक और लोक साहित्य परम्परा 2 भारतीय और पाश्चात्य रंगमंच सिद्धांत	1 हिन्दी भाषा का व्यावहारिक व्याकरण 2 कोश विज्ञान : शब्दकोश और विश्वकोश	1 लोकनाट्य 2 हिन्दी की भाषिक विविधता	1 अवधारणात्मक साहित्यिक पद 2 हिन्दी रंगमंच
HISTORY	I-A History of USA I I-B History of USSR I	II-A History of Southeast Asia I II-B History of Modern East Asia I	I-A History of USA II I-B History of USSR II	II-A History of Southeast Asia II II-B History of Modern East Asia II
POLITICAL SCIENCE	Development Process and Social Movements in Contemporary India	Colonialism and Nationalism in India	India's Foreign Policy in a Globalizing World	Citizenship in a Globalizing World
SANSKRIT	I-A Indian System of Logic and Debate I-B Art of Balanced Living	II-A Theatre and Dramaturgy II-B Tools and Techniques for Computing Sanskrit Language	I-A Sanskrit Linguistics I-B Computational Linguistics for Sanskrit	II-A Fundamentals of Ayurveda II-B Environmental Awareness in Sanskrit Literature
SOCIOLOGY	I-A Urban Sociology I-B Sociology of Work	Environmental Sociology	I-A Sociology of Health and Medicine I-B Indian Sociological Traditions	II-A Visual Cultures II-B Reading Ethnographies



DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.A. (PROGRAMME)		
SUBJECT	V Semester	VI Semester
COMPUTER SCIENCE	I-A Programming in Python I-B Visual Programming	II-A Information Security and Cyber Laws II-B Software Engineering
ECONOMICS	Economic Development and Policy in India I	Economic Development and Policy in India II
ENGLISH	Detective Literature	World Literature
HINDI	हिन्दी का व्यवहारिक व्याकरण	विशेष अध्ययन : एक प्रमुख साहित्यकार
HISTORY	Some Aspects of Society and Economy of Modern Europe 15 th to 18 th Century	Political History of Modern Europe 15 th to 18 th Century
MATHEMATICS	Differential Equations	Numerical Analysis
POLITICAL SCIENCE	I-A Themes in Comparative Political Concepts and Theory I-B Administration and Public Policy Concepts and Theories	II-A Democracy and Governance II-B Understanding Globalization
PUNJABI	History of Punjabi Literature (from beginning period to 1900 AD)	History of Punjabi Literature (from 1900 AD to present)
SANSKRIT	Philosophy, Religion and Culture in Sanskrit Tradition	Indian Perspectives in Personality Development
SOCIOLOGY	Marriage, Family and Kinship	Social Stratification

DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.Com. (HONOURS)			
V Semester		VI Semester	
DSE I	DSE II	DSE I	DSE II
I-A Management Accounting I-B Banking and Insurance	II-A Advertising II-B Business Statistics	I-A Fundamentals of Investment I-B Consumer Affairs and Customer Care	II-A International Business II-B Industrial Relations and Labour Laws

DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.Com. (PROGRAMME)			
V Semester		VI Semester	
DSE I	DSE II	DSE I	DSE II
Human Resource Management	Fundamentals of Financial Management	Management Accounting	Fundamentals of Investment

DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.Sc. (HONOURS)				
SUBJECT	V Semester		VI Semester	
	DSE I	DSE II	DSE I	DSE II
BOTANY	Analytical Techniques in Plant Sciences	Biostatistics	Industrial and Environmental Microbiology	Bioinformatics
CHEMISTRY	Inorganic Materials of Industrial Importance	II-A Analytical Methods in Chemistry II-B Industrial Chemicals and Environment	Molecular Modelling and Drug Designing	II-A Polymer Chemistry II-B Instrumental Methods of Analysis
MATHEMATICS	I-A Numerical Methods I-B Mathematical Modeling and Graph Theory	II-A Discrete Mathematics II-B Cryptography and Network Security	I-A Probability Theory and Statistics I-B Mechanics	II-A Number Theory II-B Linear Programming and Theory of Games
PHYSICS	Advanced Mathematical Physics	II-A Nuclear and Particle Physics II-B Physics of Devices and Communication	I-A Advanced Mathematical Physics II I-B Communication System	II-A Classical Dynamics II-B Nanomaterials and Application
ZOOLOGY	Immunology	II-A Computational Biology II-B Animal Behaviour and Chronobiology	Animal Biotechnology	II-A Reproductive Biology II-B Parasitology

The Time Table of all Undergraduate courses will be put up on the College website.

**"Energy and persistence conquer all things."
Benjamin Franklin**

DISCIPLINE SPECIFIC ELECTIVE SUBJECTS FOR B.Sc. (PROGRAMME)				
SUBJECT	V Semester		VI Semester	
	DSE I-A	DSE I-B	DSE II-A	DSE II-B
Life Sciences (Botany)	Cell and Molecular Biology	Bioinformatics	Economic Botany and Biotechnology	Analytical Techniques in Plant Sciences
Life Sciences (Chemistry)	Chemistry of d-Block Elements Quantum Chemistry and Spectroscopy		Applications of Computers in Chemistry	Industrial Chemicals and Environment
Life Sciences (Zoology)	Animal Biotechnology	Reproductive Biology	Immunology	Insect Vector and Diseases
Physical Sciences (Chemistry)	Chemistry of d-Block Elements Quantum Chemistry and Spectroscopy		Applications of Computers in Chemistry	Industrial Chemicals and Environment
Physical Sciences (Computer Science)	Programming in JAVA	Analysis of Algorithms and Data Structures	Internet Technologies	Project Work
Physical Sciences (Mathematics)	Differential Equations		Numerical Methods	
Physical Sciences (Physics)	Digital and Analog Circuits and Instrumentation	Elements of Modern Physics	Solid State Physics	Nuclear and Particle Physics

IMPORTANT INSTRUCTIONS

- 1 Every student has to choose interdisciplinary subject as Generic Elective and subject-specific as Discipline Specific Elective papers. The College reserves the right not to offer a particular GE subject/ DSE paper, if the class strength is lower than the stipulated strength. Option for availability of any of the paper may be at the discretion of the respective department.
- 2 Students seeking admission are advised to read the prospectus and select the subject combination very carefully as change of subject may not be permitted at a later stage.
- 3 In addition to the regular course of studies, every student is required compulsorily to enrol herself as a cadet for the National Cadet Corps (Women's Wing)/ undergo physical training (Sports)/ join as a volunteer for the National Service Scheme. The options given for this should also be considered carefully while filling up the appropriate column in the admission form.
- 4 All students are required to join an academic society in any one of the subjects chosen by them.
- 5 Students staying in the PG or Private hostels are required to submit their present address and phone numbers and intimate the changes, if any.

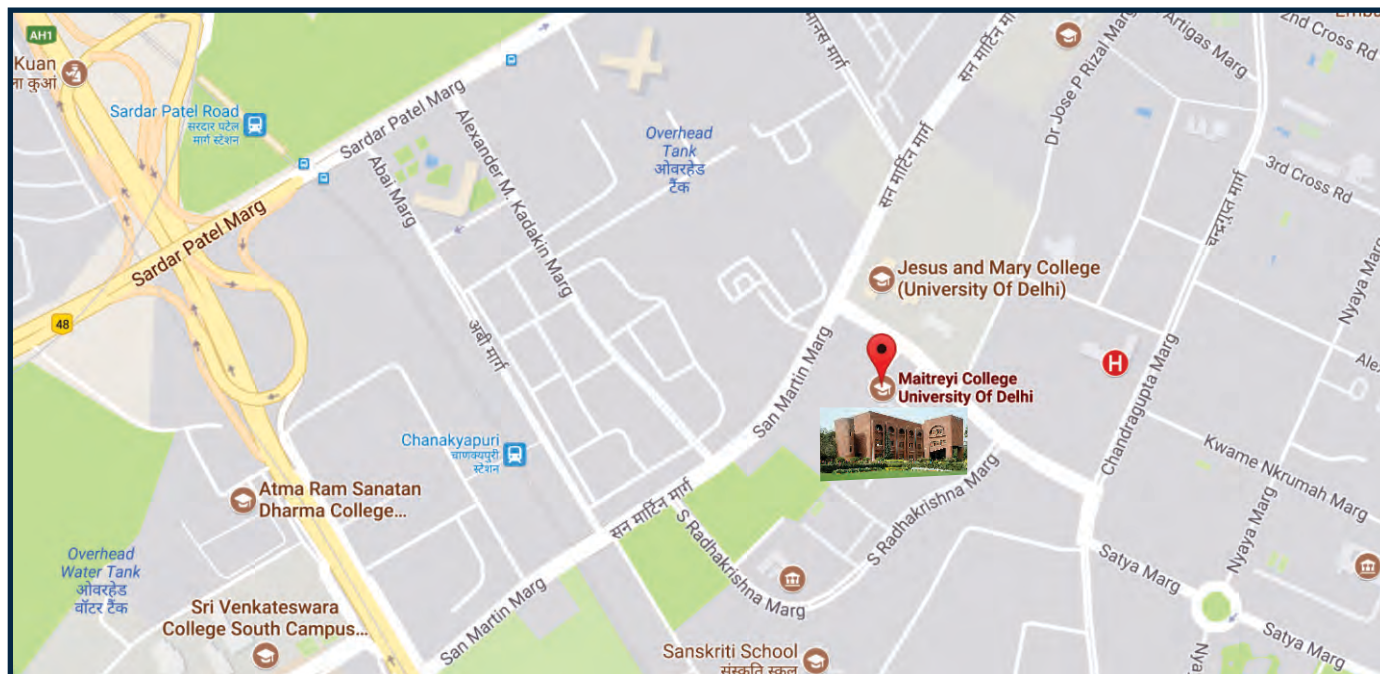
ADMISSION SCHEDULE (ACADEMIC YEAR 2018-19)

Cut-off	Activity	Date
	Online Registration	15.05.2018 (Tuesday) 6 PM onwards to 07.06.2018 (Thursday) Till 6 PM
First Cut-off	Notification of First Cut-off Marks List by the Colleges	19.06.2018 (Tuesday)
	Document verification, approval of admission and payment of fee	19.06.2018 (Tuesday) to 21.06.2018 (Thursday)
Second Cut-off	Notification of Second Cut-off Marks List by the Colleges	25.06.2018 (Monday)
	Document verification, approval of admission and payment of fee	25.06.2018 (Monday) to 27.06.2018 (Wednesday)
Third Cut-off	Notification of Third Cut-off Marks List by the Colleges (if any)	30.06.2018 (Saturday)
	Document verification, approval of admission and payment of fee	30.06.2018 (Saturday) to 03.07.2018 (Tuesday) (except Sunday)
Fourth Cut-off	Notification of Fourth Cut-off Marks List by the Colleges (if any)	06.07.2018 (Friday)
	Document verification, approval of admission and payment of fee	06.07.2018 (Friday) to 09.07.2018 (Monday) (except Sunday)
Fifth Cut-off	Notification of fifth Cut-off Marks List by the Colleges (if any)	12.07.2018 (Thursday)
	Document verification, approval of admission and payment of fee	12.07.2018 (Thursday) to 14.07.2018 (Saturday)

Note:

- 1) For document verification and approval of admission following timing will be observed.
Morning College: 9.30 a.m. to 1.30 p.m.
- 2) After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the day of the last day of that cut-off in which applicant is taking admission.

**Students should keep themselves updated with any modification or notices on
University Website : www.du.ac.in**



LIST OF ACTIVITIES 2018-19

College Orientation	19th July, 2018
Departmental Orientation	20th July, 2018; 10 AM
Commencement of Classes	20th July, 2018
Independence Day Celebrations	14th August, 2018
Fresher's Welcome	First week of September, 2018
Diwali Mela	October, 2018
Rhapsody	Last week of January, 2019
Sports Day	Second week of February, 2019
Annual Day	First week of March, 2019

PROSPECTUS COMMITTEE

Dr. Renu Gupta (Convener)

Dr. Suman Gupta

Dr. Anshu Arora Anand

Ms. N. Shradha Varma

Dr. Pooja Khorwal

Dr. Geeta Pandey



ACADEMIC CALENDAR

SEMESTER I/III/V

Classes begin	20 th July, 2018 (Friday)
Mid-semester break	15 th October, 2018 (Monday) to 21 st October, 2018 (Sunday)
Classes begin after mid-semester break	22 nd October, 2018 (Monday)
Dispersal of classes, preparation leave and practical examinations begin	16 th November, 2018 (Friday)
Theory examinations begin	30 th November, 2018 (Friday)
Winter break	17 th December, 2018 (Monday) to 31 st December, 2018 (Monday)

SEMESTER II/IV/VI

Classes begin	1 st January, 2019 (Tuesday)
Mid-semester break	18 th March, 2019 (Monday) to 24 th March, 2019 (Sunday)
Classes begin after mid-semester break	25 th March, 2019 (Monday)
Dispersal of classes, preparation leave and practical examinations begin	29 th April, 2019 (Monday)
Theory examinations begin	10 th May, 2019 (Friday)
Summer vacation	26 th May, 2019 (Sunday) to 19 th July, 2019 (Friday)

MAITREYI COLLEGE

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Rs. 100/-