



MAITREYI COLLEGE

(UNIVERSITY OF DELHI)

BAPU DHAM COMPLEX,
CHANAKYAPURI,
NEW DELHI-110021

Ref. No. MT _____

Dated:-18-08-2017

Dear Sir/Madam,

The College intends to invite Sealed quotations for the fresher's Party to be held on 8th Sept. 2017 in the College as detailed below:-

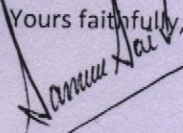
1. Bengali Tent Blue and White covering area for tent approximately 105'X120' in the open auditorium.
2. 600 chairs for Pandal (300 Chairs with covers and 300 without covers)
3. 70 red carpets for stage, passage and ramp
4. 24 Sofas-02 seater, 08 sofas -3 seater
5. Frill for front stage including ramp
6. 05 tables for Sound Systems and Harmonium etc.
7. 30 pedestal fans.
8. Kanat for three side covering.

While mentioning your rates kindly clarify other hidden charges if any, like transportation and labour etc. Now the GST is applicable so it is requested that GST should be mentioned separately. The GST No./Tin No. must also be quoted in the quotation letter. The vendor has experience in the Delhi University and its colleges at least for a period of five years documentary proof should be attached. The Principal reserves the right to accept or reject some or all the quotations without assigning any reasons, thereof.

If however, it is found that the quality of material provided is of sub-standard, and/or the quantity is less than the quantity specified in the order letter, the Principal shall have the right to withhold the payment party or fully and/or penalty may be imposed on the firm. The decision of the Principal will be final and binding on you.

The quotations must reach the College latest by 04-09-2017.

Yours faithfully,


(Sameer Saini)
Admn. Officer

