



MAITREYI COLLEGE
(UNIVERSITY OF DELHI)

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BAPU DHAM COMPLEX,
CHANAKYAPURI,
NEW DELHI-110021

Ref. No.MT/2019/ 940-A

Dated: 02/09/2019

Dear Sir/ Madam,

The College intends to invite Sealed quotations for the Fresher's Party to be held on 21st September, 2019 in the College as detailed given below: -

1. Bengali Tent (Multi colour) covering area for tent approx. 105'X 120' in the open auditorium
2. 600 Chairs for Pandal (Chairs with covers)
3. 70 Red carpets for stage passage and ramp
4. 24 Sofas - Two seater (covered neatly)
5. Frill for front stage including ramp
6. 05 tables for Sound Systems and Harmonium etc. (covered table)
7. 30 pedestal fans (noiseless)
8. Two Backdrop (8'x18')
9. Music System + DJ System (with USB Port, Aux Cable, CD Player) JBL speakers
10. 3 Cordless Mics & 2 Mics with long stand

While mentioning your rates kindly clarify other hidden charges if any, like transportation and labour charges etc. Now the GST is applicable so it is requested that GST should be mentioned separately. The GST No. must also be quoted in the quotation letter. The Principal reserves the right to accept or reject some or all the quotations without assigning any reasons, thereof.

If however, it is found that the quality of material provided is of sub-standard, and/or the quantity is less than the quantity specified in the quotation invitation letter, the Principal shall have the right to withhold the payment of party fully and/or penalty may be imposed on the firm. The decision of the Principal will be final and binding on the firm.

The quotation must reach the college latest by 16.09.2019 (By 1.00 P.M.)

Yours faithfully,

Radhika

(Radhika Verma)
Offg. Admn. Officer