



MAITREYI COLLEGE

(UNIVERSITY OF DELHI)

BAPU DHAM COMPLEX,
CHANAKYAPURI,
NEW DELHI-110021

Ref.No. MT/2022/ 01

Dated:- 01.04.2022

To

Website

Dear Sir,

Sealed quotations are invited for Tenting work, Stalls etc. during college annual festival Rhapsody 2022 proposed to be held on 22 April, 2022 as per detailed given below :-

Details of items attached – “Annexure 1- containing one page”

Before quoting rates all vendors are requested to inspect the working site of the college in order to assess the size and specification wherever required.

While mentioning your rates kindly clarify other charges if any, like transportation, labour, GST, Cartridge etc. The GST, if any must be quoted separately. The vendor must quote their GST/TIN/TAN/PAN number as applicable as per norms.

The principal reserves the right to accept or reject some or all the quotations without assigning any reason, thereof.

If however, it is found that the quality of the material provided is of sub-standard, and/or the quality is less than the quality specified in the order letter, the Principal shall have the right to withhold the payment partly or fully and/or penalty may be imposed on the firm. The decision of the Principal/Committee shall be final and binding on you. All the items shall be provided accurately and without any delay at specified timing as shown in Annexure 1 failing which penalty may be imposed or payment will be withheld.

The quotations must reach the college latest by 14.04.2022 before 2 P.M.

Yours faithfully,


(Prof. Haritma Chopra)
Offg. Principal





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ANNEXURE 1

REQUIREMENT OF TENTING WORK FOR ANNUAL FEST "RHAPSODY 2022"

All items/set-up are required before inauguration

For,

1. Size of the stall – 7.6'x15' with two tables, two chairs and canopy with electrical connection if required (Total 30 stalls & 15 round tables near stalls)
2. Extra tables if required
3. Colour – 3 shades of blue/multicolour

OTHER REQUIREMENT (Venue Wise)

A. SPORTS GROUND (Both Days)

1. 150 chairs (neatly covered)
2. 10 Sofas (3seater with neat cover) and 3 centre tables
3. 10 big umbrellas
4. Provision of light in sports ground (if required)
5. Stage

B. AMPHITHEATRE

1. Covered with Bengali tent (criss-cross).

C. PARKING AREA

1. Tent (criss-cross tent)
2. Exhibition panel (if required)

D. 15 Bouncers (if required)

E. GREEN ROOMS

1. Curtains for green rooms (total room- as per requirement) with 10 portable mirrors (If required)

F. EXTRA REQUIREMENTS (Both Days)

1. Extension boards with long chord (approx 10)
2. 50 dustbins
3. 50 extra tables
4. 15-20 sanitizer dispenser