

## MANUAL 8

S.No.	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution
1	2	3	4	5
1	Governing Body Maitreyi College (University of Delhi) Bapu Dham Complex Chankyapuri New Delhi-21	The governing Body is the executive authority of the College and has the general supervision and control of the affairs of the College and maintains records of its own proceedings.	The governing Body is nominated by the University of Delhi on the recommendation of the Government of NCT of Delhi.	The Governing Body is constituted on yearly basis.
2.		<p>Staff Council functions through committees appointed by it. The Staff council takes decisions in respect of preparation of College time table, allocation and organizing Extra Curricular Works, laying down guidelines for purchase of library books and organizing admission of students. The staff Council also makes recommendations on introduction of new teaching posts, expansion of the existing departments, formulation of admission policy, and guidelines regarding welfare of students and discipline of the students and formulation of policies for recommending names of teachers for participation in seminars and conferences and financial assistance to them.</p> <p>To assist and cooperate in the General Administration of the College.</p>	<p>Constituted in accordance with the provision of Ordinance XVIII(6)</p> <p>Constituted by the Staff Council as per Ordinance XVIII(6)</p>	Appointed on a yearly basis